Tohopekaliga Water Authority Project Closeout Checklist

Project Name: Project Number:

Permits & Plans	Notes	Completed	Date	N/A
Developer's Service Agreement		☐		☐
Approved Construction Plans		☐		☐
FDEP Water Permit		☐		☐
FDEP Wastewater Permit		☐		☐
Approved Shop Drawings		☐		☐
Florida Underground Utility License		☐		☐
FDEP Water Clearance		☐		☐
FDEP Wastewater Clearance		☐		☐
Sub-Metering Agreement		☐		☐
Private Lift Station License		☐		☐

Meetings				
Pre-Construction Meeting		☐		☐

Fees				
Sewer Reservation Fee (20%)		☐		☐
Sewer SDC Balance (80%)		☐		☐
Water Reservation Fee (20%)		☐		☐
Water SDC Balance (80%)		☐		☐
Sewer Connection Fee		☐		☐
Potable Water Meter Fee		☐		☐
Irrigation / Reuse Meter Fee		☐		☐
Lift Station Telemetry Fee		☐		☐
Lift Station Water Meter Fee		☐		☐
Hydro-Guard Meter Fee		☐		☐
Jumper / Hydrant Meter Fee		☐		☐
Inspection Fee		☐		☐
Maintenance Bond		☐		☐

Testing				
Gravity Sewer - Slope Survey		☐		☐
Gravity Sewer - TV Inspection		☐		☐
Gravity Sewer - Low Air		☐		☐
Gravity Sewer - Manhole Inspection		☐		☐
Manhole Liner/Spark Test		☐		☐
Gravity Manhole - Liner Inspection		☐		☐
Industrial Waste (GI Inspection)		☐		☐
Lift Station - Wet Well Spark		☐		☐
Lift Station - Startup & Inspection		☐		☐
Force Main - Hydrostatic Pressure		☐		☐
Potable Water - Hydrostatic Pressure		☐		☐
Potable Water - Disinfection		☐		☐
Potable Water - BT Sample		☐		☐
Potable Water - Backflow		☐		☐
Reuse Water - Hydrostatic Pressure		☐		☐
Reuse Water - Disinfection		☐		☐
Reuse Water - BT Sample		☐		☐
Tracer Wire - Continuity		☐		☐
Density Reports		☐		☐
Pre-Final Inspection (Inspector Only)		☐		☐
Final Inspection (Dev. Project Manager)		☐		☐

Closeout Items				
Final Record Drawings		☐		☐
Recorded Utility Easements		☐		☐
Certified Cost of Construction		☐		☐