

# Toho Water Authority

## Utility Line Extension Program

### Builder's Meeting

FEBRUARY 6, 2024



TOHO'S  
PROMISE

Our Customers  
Our Community  
Our Employees

TRUST THAT TOHO CARES

# Agenda

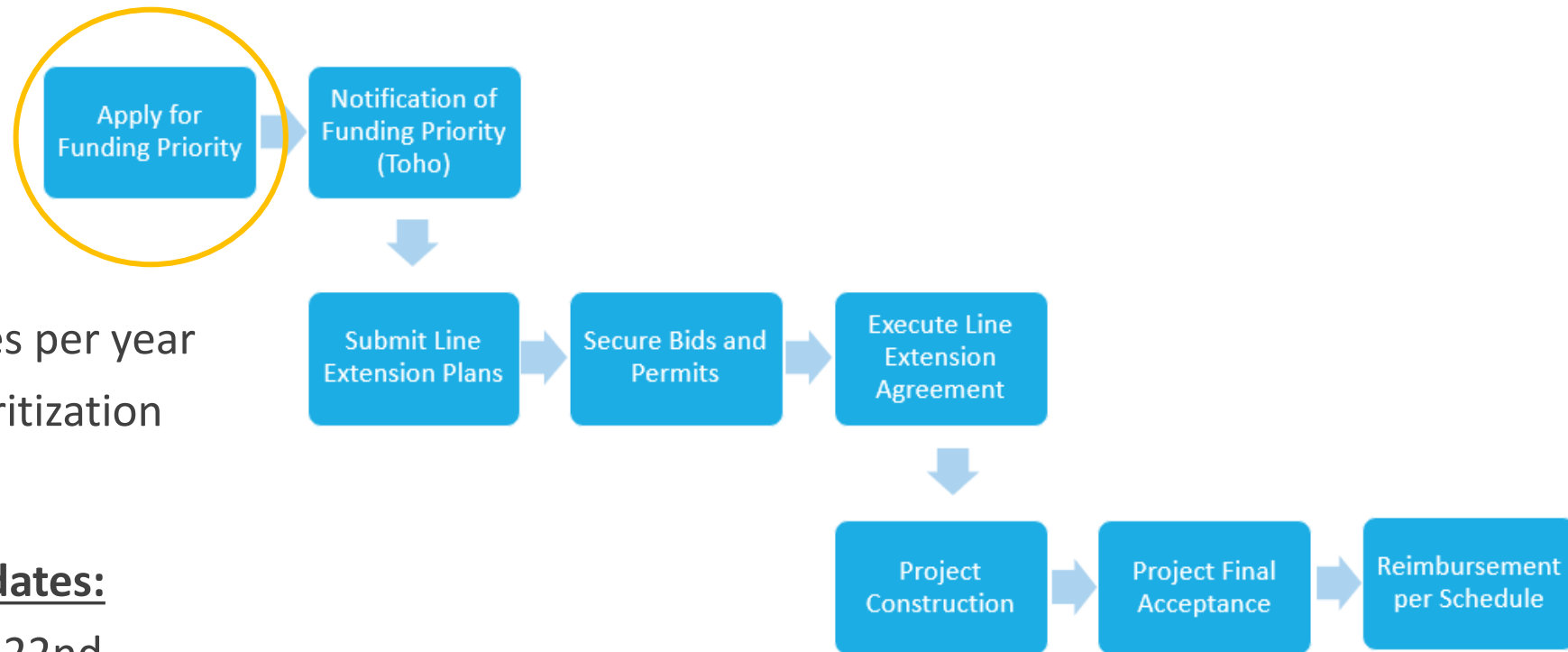
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- Utility Line Extension Program Updates
  - New Project Application Cycle
  - Current Projects
  - CIAC Fee Update
  - Look Ahead Schedule
- Discussion
- Toho Tyler Software Implementation

# Builder Reimbursement Process

## Toho Water Utility Line Extension Program

- Two application cycles per year
- Reimbursement prioritization updated each cycle
- **Current application dates:**
  - Opened January 22nd
  - Closes February 29th



# Online Application Process

The screenshot shows a web browser window with the URL [tohowater.com/development/infrastructure-reimbursement](http://tohowater.com/development/infrastructure-reimbursement). The page features the Toho Water Authority logo and a navigation menu with links for ABOUT US, RESIDENTS & BUSINESS, DEVELOPMENT, COMMUNITY, CUSTOMER SERVICE, NEWS & ALERTS, and CAREER. A secondary navigation bar includes PHONE: (407) 944-5000, Careers, Contact Us, Pay My Bill, Start/Stop/Move, Search, and Log In. The main content area has a breadcrumb trail HOME » DEVELOPMENT and a large heading for Infrastructure Reimbursement. Below the heading is a paragraph explaining the CIAC reimbursement program. To the right of the text is a photograph of a woman with glasses working at a computer workstation.

PHONE: (407) 944-5000   Careers   Contact Us   Pay My Bill   Start/Stop/Move   Search   Log In

**Toho Water Authority**

ABOUT US   RESIDENTS & BUSINESS   DEVELOPMENT   COMMUNITY   CUSTOMER SERVICE   NEWS & ALERTS   CAREER

HOME » DEVELOPMENT

## Infrastructure Reimbursement

Toho created the CIAC reimbursement program to facilitate expanding infrastructure to platted lots in areas of Poinciana that are without water and/or sewer service. Builders in these areas will be able to apply for CIAC consideration, and if specific criteria are met, will get reimbursed for qualifying construction to lots not owned or controlled by the builder.

[www.tohowater.com](http://www.tohowater.com) >>> Development >>> Infrastructure Reimbursement

# Required Application Information

**Toho Contribution in Aid of Construction (CIAC) Reimbursement Application**

PLEASE NOTE: This form is to be used for Contribution in Aid of Construction (CIAC) initial submittals only.

**PROJECT INFORMATION**

PROJECT NAME (Builder name/Street address - i.e. Smart Builders - Maple St.)\* Toho Project Number/Date of Submittal

County/Municipality\* Current Project Status: \*

Osceola  Polk  Planning Phase  Obtaining Bids  In Design

Construction plans submitted to Toho for review

Toho has approved construction plans  In Construction

Street intersection of Project area\*

Please list all Parcel Id's that are owned/controlled by the Applicant Builder\*

Please list all Parcel Id's that have signed a Letter of Intent to pay CIAC and connect within 60 days of project completion\*

Form Validation  On Close

- Project location
- Project status
- Parcel IDs
- Signed letters of intent, if applicable
- Project Map
- Design Engineer contact details
- Builder contact details
- Proposed linear footage
- # of Meters and/or Sanitary connections

# Assessment Criteria

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Criteria	Basis
Proportion of Builder Owned Lots in Application	The higher percentage of lots owned by the builder, the less reimbursement funding needed and more reimbursement \$ is available for other projects
Project Readiness	The further along the project status, the faster it can be developed
Immediate Connection Commitment	Facilitates faster buildout of non-builder owned lots and ability to connect more customers to the system (CIAC reimbursement to Toho)
Total # of lots served per LF of sewer	Projects with greater efficiency in lots covered for the same length of sewer
Project Completes an Area	Supports completeness of Poinciana development area for service
Complete Application	Prioritizes applications with complete information required to evaluate proposed project

# Current Project List

Application	Proportion of Builder-owned Lots	Project Readiness	Immediate Connection Commitment	# of Lots Served/LF sewer	Project Completes Area	Complete Application	Score	Rank
Rio Grande Drive (Maronda Homes)	Signed CIAC Agreement						N/A	N/A
Redfin Drive	Signed CIAC Agreement						N/A	N/A
Baltic Drive	Under Construction						N/A	N/A
Homosassa Drive	Signed CIAC Agreement						N/A	N/A
Hillsborough Lane	Under Construction						N/A	N/A
Apopka Lane	Signed CIAC Agreement						N/A	N/A
Alafia Way	Signed CIAC Agreement						N/A	N/A
Starling Court	Signed CIAC Agreement						N/A	N/A
Baltic Court	Signed CIAC Agreement						N/A	N/A
Pickrel Court	Signed CIAC Agreement						N/A	N/A
Hillsborough Drive	Signed CIAC Agreement						N/A	N/A
Spoonbill Drive	5	3	1	5	2	3	3.28	1
Tench Drive	5	2	1	4	1	3	2.92	2
Spoonbill Lane	4	3	1	3	2	3	2.74	3
Sail Way	3	2	1	5	2	3	2.69	4
Atlantic Way	4	2	1	4	1	2	2.49	5
Hillsborough Court #2	3	3	1	2	1	2	2.08	6
Punta Gorda Drive	2	3	1	2	1	3	2.05	7
Maitland Court	2	3	1	2	1	2	1.85	8
St. Augustine Court	1	1	1	1	2	2	1.28	9
St. Johns Court	1	1	1	1	2	2	1.28	9

Above black line: Current reimbursement funding availability

# Recent Project Updates

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## Active Construction Projects

Project Name	Estimated Completion Status
Orlando Court (Maronda Homes)	Spring 2024
Sparrow Court	Spring 2024
Congo Court	Spring 2024
Congo Drive	Summer 2024
Orlando Court (Stanley Martin Homes)	Summer 2024
Hillsborough Court #1	Fall 2024

## Completed Construction Projects

Project Name	Completion Status
Rio Grande Drive (Innovation Group)	Complete / Release for Meters
Vero Beach Way	Complete / Release for Meters
Caribbean Court	Complete / Release for Meters
St. Johns Lane	Complete / Release for Meters
Tench Court	Complete / Release for Meters
Tallahassee Court	Complete / Release for Meters
Ashbury Way	Complete / Release for Meters
Oakland Lane	Complete / Release for Meters
Sarasota Way	Complete / Release for Meters
St. John's Court (Maronda Homes)	Complete / Release for Meters
Waverly Place	Complete / Release for Meters
Teal Drive	Complete / Release for Meters

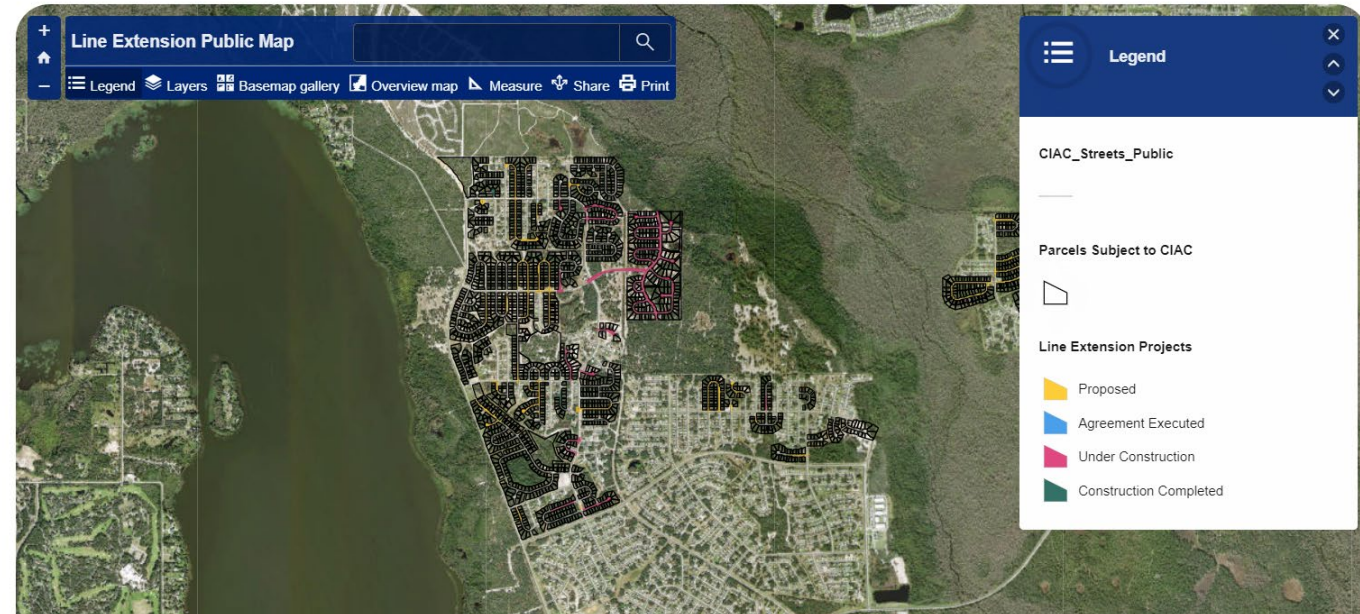


# Stay Up To Date with Project Progress

## Line Extension Map

Use our interactive line extension map to see a project's status and location.

- Interactive map feature
- Shows high-level information for active proposed projects and projects with executed Agreements
- Builders have latest information for their project schedules



[www.tohewater.com/development/infrastructure-reimbursement](http://www.tohewater.com/development/infrastructure-reimbursement)

# Updated CIAC Fees – as of January 1, 2024

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- Previous CIAC Fees are:
  - Water CIAC – \$5,151.00
  - Sewer CIAC – \$12,763.00
  - CIAC Admin Fees – \$488.00
  - Fees reviewed annually in future
- New CIAC Fees are:
  - Water CIAC – \$8,387.27
  - Sewer CIAC – \$10,177.54
  - CIAC Admin Fees – \$453.89
  - As of January 1, 2024

# Upcoming Dates & Schedule

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- **February 29, 2024 – Building Application Cycle 6 Closes**
  - Need a signed Utility Line Extension Agreement for any EXISTING Prioritized Projects (to maintain prioritized reimbursement ranking)
  - Otherwise – need to re-submit details for any EXISTING Prioritized Project to stay in the reimbursement process and overall prioritized list
  - Any EXISTING Project below funding line and with an Agreement will also need to reapply to get re-prioritized
- April 1, 2024 – Updated Reimbursement Prioritization List Available
- April 2, 2024 – Next Bi-monthly Builder Meeting

# Other Program Updates

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- Polk County Level 2 review requirements (ROW permit)
- Property owner(s) signature(s) required on Toho Line Extension Agreements
- Performance and Payment Bonds and Polk County ROW permit need to be submitted prior to execution of line extension agreements
- Physical verification of tie-in conditions

# Detailed Process Tutorials

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[qrco.de/TohoDPTutorials](https://qrco.de/TohoDPTutorials)

# Questions?

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[CIACBUILDER@TOHOWATER.COM](mailto:CIACBUILDER@TOHOWATER.COM)

407.483.3854



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