

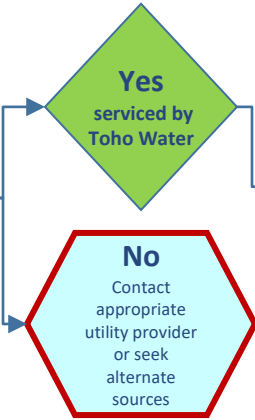
Toho Water Authority Private Development Project Flow Chart

Pre-Application Steps



Start

Confirm your project is located within Toho service area by using **Utility Availability Request Form.**



Customer Requests **Hydraulic Capacity** Information; what will be the average daily flow?

And

Request Public Record ***Structure Record Release Form** to obtain plans, schematics drawings, as-builts. Field verification by developer.

Headed to Pre-application and Toho Development Portal

Request a ***Pre-Application Meeting** with Toho to discuss proposed design.

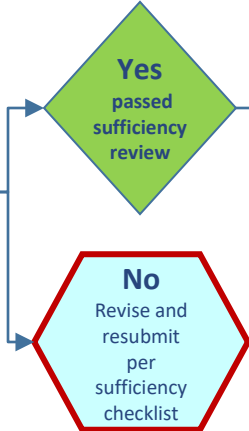
Log on to **Toho Water Development Portal (Tyler)**, here you will create an account, see your dashboard and track progress.

Log in and complete development plan application in **Tyler** Toho's Water Development Portal.

Submit plans for review. Plans are reviewed by Toho for Sufficiency **Utilize the Sufficiency Review Checklist** prior to submittal.

***FAQ's**

Familiarize yourself with our **Review Timeframes and Guidelines.**



Plans are assigned to a Development Project Manager (DPM).

Agreements created **Utility Development fees are assessed** FDEP permits processed and plan reviewed by Toho.

See **Pre Construction Workflow** for next steps in the development process.

- **Toho commonly missed project items to ensure a smooth process.**
- If the developer proposes changes to the body of the DSA (or any other Toho Legal document) Legal review is a minimum of 20 business days.
- *Utility Availability Request is optional but recommended.
- * Structural Record Release is optional but recommended.
- *Pre-application meeting is optional but recommended.
- For items commonly missed in the **Developer Service Agreement.**
- Before conducting a fire flow test, you must notify Toho of the scheduled test via **Fire Flow Test Form.**

Customer Responsibility

Toho Responsibility