



The Toho Water Authority Board of Supervisors (the Board) will hold a regular Board meeting at 5:00 p.m. on Wednesday, January 22, 2025.

Seating shall be subject to approved capacity. In addition to in-person attendance, members of the public may also listen/view this meeting by telephone or virtually through the Internet. Those attending in-person who wish to address the Board must submit a completed Hear the Audience Form.

Those interested in joining the meeting to listen by phone, or via the internet, can do so via the below Teams links:-

Microsoft Teams

[Join the meeting now](#)

Meeting ID: 277 550 412 88

Passcode: Sw3Gp9Cd

Dial in by phone

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Phone conference ID: 430 625 738#

Join on a video conferencing device

Tenant key: tohowater@m.webex.com

Video ID: 117 988 144 1

In accordance with Section 286.26, Florida Statutes: Any person needing assistance to participate in any of these proceedings should contact the office of the CEO/Executive Director at 407-944-5130 or via email at tohoattend@tohowater.com prior to the meeting.

In accordance with Section 286.0105, Florida Statutes: Any person wishing to appeal any decision made by the Board with respect to any matter considered at such meeting or hearing will need to ensure that verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is made.



951 Martin Luther King Boulevard, Kissimmee, FL 34741

www.tohowater.com 407.944.5000

TOHO WATER BOARD OF SUPERVISORS' MEETING AGENDA

January 22, 2025, at 5:00 p.m.

Henry Thacker
Chair

Rayelynn Ketchum
Vice Chair

Tom White
Secretary

John McAleenan
Supervisor

Hector Lizasuain
Supervisor

David Askew
Supervisor

Skip Stellfox
Supervisor

Cheryl Grieb
Ex-Officio Board Member -
Osceola County

Angela Eady
Ex-Officio Board Member -
City of Kissimmee

Kolby Urban
Ex-Officio Board Member -
City of St. Cloud

Rick Wilson
Ex-Officio Board Member -
Polk County

Todd Swingle
CEO/Executive Director

Anthony Cotter
General Counsel

1. Meeting called to order
2.
 - A. Moment of Silent Reflection
 - B. Pledge of Allegiance
3. Approval of the Agenda
4. Awards and Presentations – None.
5. Public Hearing
 - 5A. **REVIEW AND APPROVAL OF THE WATER AND SEWER SYSTEM DEVELOPMENT CHARGES STUDY PREPARED BY STANTEC; APPROVAL OF SDC RESOLUTION (Cost: None) (Henderson)**
6. Hear the Audience
7. Consent Agenda

The Consent Agenda is a technique designed to expedite handling of routine and miscellaneous business of the Board of Supervisors. The Board of Supervisors in one motion may adopt the entire Agenda. The motion for adoption is non-debatable and must receive unanimous approval. By request of any individual member, any item may be removed from the Consent Agenda and placed upon the Regular Agenda for debate.

 - 7A. **APPROVAL OF THE TOHO BOARD OF SUPERVISORS' REGULAR MEETING MINUTES AND SDC WORKSHOP MINUTES OF December 11, 2024 (Cost: None) (Smith)**
 - 7B. PULLED
 - 7C. **APPROVAL OF AERZEN RENTAL USA, LLC BLOWER RENTAL BID WAIVER BW-25-003 (Cost: Estimate \$372,000) (Vedner)**
 - 7D. **APPROVE THE SIXTH AMENDMENT AGREEMENT BETWEEN TOHO AND CDW GOVERNMENT, LLC FOR INFORMATION TECHNOLOGY SOLUTIONS AND SERVICES (PBA-18-091)**

AND \$500,000.00 IN FUNDING FOR SERVICES. (Cost: Additional \$500,000. Not to exceed \$2,035,000) (Aviles)

- 7E. **APPROVAL OF THE SECOND AMENDMENT AGREEMENT BETWEEN TOHO AND SAMSARA, INC FOR EQUIPMENT, PRODUCTS, AND SERVICES (FLEET DASH CAMERAS) (PBA-22-008) AND \$324,030.78 IN FUNDING FOR SERVICES.** (Cost: \$324,030.78 including contingency of \$29,457.34 for a not-to-exceed amount of \$877,857.86) (Weber)
- 7F. **APPROVAL OF CUSTOMER THOMAS TOMPKINS CREDIT ADJUSTMENT** (Cost: \$10,581.22) (Havey)
- 7G. **APPROVAL AND EXECUTION OF A CONSTRUCTION CONTRACT AWARD TO VOGEL BROTHERS BUILDING COMPANY FOR THE CYPRESS WEST WATER RECLAMATION FACILITY SECOND MECHANICAL SCREEN ADDITION PROJECT.**(Cost: This/Cumulative Total: \$1,250,297) (Talavera)
- 7H. **APPROVAL OF STAFF'S RECOMMENDATION TO SIGN THE NATURE CONSERVANCY (TNC) AGREEMENT FOR ENTRY AND ACCESS TO STOPR WETLAND MONITORING SITES ON NATURE CONSRVANCY PROPERTY** (Cost: None) (Cudahy)
- 7I. **APPROVAL OF CUSTOMER SERVICE STAFFING REQUEST** (Cost: This/Cumulative Total \$91,000) (Havey)
- 7J. **APPROVAL FOR CUSTOMER TANYA SANDERSON CREDIT ADJUSTMENT** (Cost: This/Cumulative Total \$10,971.57) (Havey)
- 7K. **APPROVAL FOR CUSTOMER SIMPSON RIDGE CREDIT ADJUSTMENT** (Cost: This/Cumulative Total: \$26,753.20) (Havey)
- 7L. **APPROVAL OF AN INTERLOCAL AGREEMENT BETWEEN OSCEOLA COUNTY AND TOHOPELALIGA WATER AUTHORITY RELATING TO THE BUENAVENTURA BOULEVARD COMPLETE STREETS AND SAFETY IMPROVEMENTS PROJECT FROM SIMPSON ROAD TO OSCEOLA PARKWAY.** (Cost: This/Cumulative: 2,400,000.) (Pelham)
- 7M. **APPROVAL OF FIRST AMENDMENT TO WATER CONSERVATION PROGRAM INTERLOCAL AGREEMENT BY AND BETWEEN TOHOPEKALIGA WATER AUTHORITY AND SUNBRIDGE STEWARDSHIP DISTRICT** (Cost: None) (Tilley)
- 7N. **APPROVAL AND EXECUTION OF A CONSTRUCTION CONTRACT WITH INSITUFORM TECHNOLOGIES, LLC FOR THE ELBRIDGE DRIVE GRAVITY SEWER REHABILITATION PROJECT.** (Cost: This/Cumulative: \$1,235,400) (Shields)

70. **APPROVAL OF SIXTH AMENDMENT TO THE AGREEMENT WITH NATIONAL METERING SERVICES, INC., FOR THE PROVISION OF METER TRANSMISSION UNIT EXCHANGES AND METER SET INSTALLATIONS AND EXCHANGES (EM-20-065)** (cost: his \$687,765, cumulative total: \$4,001,335) (Havey)
8. Informational Presentations – None.
9. Unfinished Business – None.
10. New Business
- 10A. **APPROVAL OF THE 2025 TOHO STANDARDS, SPECIFICATIONS & DETAILS UPDATE** (Cost: None) (Biron)
- 10B. **INDUSTRIAL PRETREATMENT PROGRAM INDUSTRIAL CUSTOMER SETTLEMENT AND CONSENT AGREEMENT – LIQUID ENVIRONMENTAL SOLUTIONS (LES)** (Cost: Proposed settlement of IPP surcharge of \$761,047.11 in an amount between \$170,000 and \$293,848.92 to provide coverage of Toho’s incurred treatment costs in addition to a reduced surcharge rate of \$2.68 applicable to their flow and surcharge factor moving forward) (Weber)
11. Staff Report
- 11A. **MONTHLY FINANCIAL & STATISTICAL REPORT ENDING NOVEMBER 30, 2024** (Cost: None) (Villarosa)
- 11B. **INFRASTRUCTURE EMERGENCY REPAIR STATUS** (Cost: None) (Chavez)
- 11C. **PUBLIC RELATIONS QUARTERLY REPORT FOR OCTOBER-DECEMBER 2024** (Cost: None) (Grayson)
- 11D. **NOTIFICATION OF EMERGENCY APPROVAL RELATED TO OSCEOLA PARKWAY 20” HDPE EMERGENCY FORCE MAIN BREAK** (Cost: Estimated \$1,200,000-\$1,400,000) (Leslie)
12. Comments Board Officials Executive Director General Counsel
13. Upcoming Events
- | | |
|--|----------------|
| Osceola Arts Lip Sync Battle | 1/25/2025 |
| National Florida Day | 1/25/2025 |
| Holocaust Remembrance Day | 1/27/2025 |
| JA (Junior Achievement) Inspire | 1/28/2025 |
| Black History Month | 2/1/2025 |
| NeoCity Community STEM Day 2025 | 2/1/2025 |
| Groundhog Day | 2/2/2025 |
| Boots to Suits Annual Chamber Meeting | 2/8/2025 |
| International Day Women/Girls in Science | 2/11/2025 |
| Leadership Osceola Environmental Day | 2/12/2025 |
| Osceola County Fair | 2/14-2/23/2025 |
| Valentine’s Day | 2/14/2025 |
| Kissimmee Sweetheart 5K | 2/15/2025 |
| Monster Bulls | 2/15/2025 |
| Silver Spurs Rodeo Parade | 2/15/2025 |
| National Engineers Week | 2/16-2/22/2025 |
| Rodeo Day | 2/17/2025 |
| Presidents Day | 2/17/2025 |