



The Toho Water Authority Board of Supervisors (the Board) will hold a regular Board meeting at 5:00 p.m. on Wednesday, May 14, 2025.

Seating shall be subject to approved capacity. In addition to in-person attendance, members of the public may also listen/view this meeting by telephone or virtually through the Internet. Those attending in-person who wish to address the Board must submit a completed Hear the Audience Form.

Those interested in joining the meeting to listen by phone, or via the internet, can do so via the below Teams links:-

Microsoft Teams [Need help?](#)

[Join the meeting now](#)

Meeting ID: 227 048 277 545

Passcode: ST7nG6FT

Dial in by phone

[+1 872-256-3959,,219315870#](#) United States, Chicago

[Find a local number](#)

Phone conference ID: 219 315 870#

Join on a video conferencing device

Tenant key: tohowater@m.webex.com

Video ID: 116 383 080 9

[More info](#)

In accordance with Section 286.26, Florida Statutes: Any person needing assistance to participate in any of these proceedings should contact the office of the CEO/Executive Director at 407-944-5130 or via email at tohoattend@tohowater.com prior to the meeting.

In accordance with Section 286.0105, Florida Statutes: Any person wishing to appeal any decision made by the Board with respect to any matter considered at such meeting or hearing will need to ensure that verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is made.



951 Martin Luther King Boulevard, Kissimmee, FL 34741

www.tohowater.com 407.944.5000

TOHO WATER BOARD OF SUPERVISORS' MEETING AGENDA

May 14, 2025 at 5:00 p.m.

Henry Thacker
Chair

Rayelynn Ketchum
Vice Chair

Tom White
Secretary

John McAleenan
Supervisor

Hector Lizasuain
Supervisor

David Askew
Supervisor

Skip Stellfox
Supervisor

Cheryl Grieb
Ex-Officio Board Member -
Osceola County

Angela Eady
Ex-Officio Board Member -
City of Kissimmee

Kolby Urban
Ex-Officio Board Member -
City of St. Cloud

Becky Troutman
Ex-Officio Board Member -
Polk County

Todd Swingle
CEO/Executive Director

Anthony Cotter
General Counsel

1. Meeting called to order
2.
 - A. Moment of Silent Reflection
 - B. Pledge of Allegiance
3. Approval of the Agenda
4. Awards and Presentations
 - 4A. **PROCLAMATION RECOGNIZING WATER REUSE WEEK - May 18- 24, 2025** (Cost: None) (Havey)
5. Public Hearing (None)
6. Hear the Audience
7. Consent Agenda

The Consent Agenda is a technique designed to expedite handling of routine and miscellaneous business of the Board of Supervisors. The Board of Supervisors in one motion may adopt the entire Agenda. The motion for adoption is non-debatable and must receive unanimous approval. By request of any individual member, any item may be removed from the Consent Agenda and placed upon the Regular Agenda for debate.

- 7A. **REQUEST APPROVAL OF THE TOHO BOARD MEETING MINUTES OF APRIL 16, 2025** (Cost: None) (A. Smith)
- 7B. **APPROVAL AND EXECUTION OF IFB-25-003 AGREEMENT WITH QUALITY LAWN SERVICES UNLIMITED, INC. FOR LAWN MOWING SERVICES OF WATER AND WASTEWATER LOCATIONS** (Cost: This Approval \$1,200,000) (Vedner)
- 7C. **APPROVAL AND EXECUTION OF AN ADDITIONAL DESIGN SCOPE OF SERVICES ADDENDUM WITH ALAN PLUMMER ASSOCIATES, INC. FOR THE ORANGE AVENUE INTERCONNECT AND BOOSTER STATION PROJECT.** (Cost:

Total Authorized to Date: \$192,434. This Approval Cost: \$249,835.
Cumulative Total: \$442,269) (Jung)

- 7D. **APPROVAL AND EXECUTION OF A GURANTEED MAXIUM PRICE ADDENDUM 02 WITH WHARTON SMITH INC FOR THE CONSTRUCTION OF THE TOHO RESERVOIR SURFACE WATER TREATMENT FACILITY PROJECT.** (Cost: Total Authorized to Date: \$31,480,534. This Approval Cost: \$27,159,747. Cumulative Total: \$58,640,281) (Pang)
- 7E. **APPROVAL AND EXECUTION OF AN ALTERNATIVES ANALYSIS AND FINAL DESIGN SCOPE OF SERVICES ADDENDUM WITH TETRA TECH, INC. FOR THE EDGEWATER REUSE STORAGE AND REPUMP STATION PROJECT.** (Cost: Total Authorized to Date: \$249,439. This Approval Cost: \$1,482,746. Cumulative Total: \$1,732,185) (Pelham)
- 7F. **APPROVAL OF CUSTOMER REIMBURSEMENT TO DEL WEBB SUNBRIDGE HOA** (Cost: Cumulative total: \$62,600.16) (Towns)
- 7G. **APPROVAL AND EXECUTION OF THE FOURTH AMENDMENT TO AGREEMENT WITH ACLARA TECHNOLOGIES LLC, FOR THE SUPPLY AND DELIVERY OF METER TRANSMISSION UNITS (MTUs) AND ACCESSORIES (SS-21-023).** (Cost: Total Authorized to Date: \$6,600,000. This Approval Cost: \$1,800,000. Cumulative Total: \$8,400,000) (Brown)
- 7H. **APPROVAL AND EXECUTION OF A FINAL DESIGN AND CONSTRUCTION ADMINISTRATION SERVICES CONTRACT ADDENDUM WITH TETRA TECH FOR THE HARMONY WATER RECLAMATION FACILITY EXPANSION PROJECT (RFQu-24-048).** (Cost: Total Authorized to Date: \$716,285. This Approval Cost: \$5,254,988. Cumulative Total: \$5,971,273) (Zhou)
- 7I. **APPROVAL AND EXECUTION OF AN ADDENDUM WITH CPH CONSULTING, LLC FOR PRIVATE DEVELOPMENT REVIEWS; LIFT STATION REHABILITATION DESIGNS; WATER AND WASTEWATER MAIN EXTENSION REVIEWS AND DESIGN OF SMALL DIAMETER UTILITY MAIN EXTENSIONS.** (Cost: Total Authorized to Date: \$460,000.0 This Approval Cost: \$250,000. Cumulative Total: \$710,000) (Hanson)
- 7J. **APPROVAL AND EXECUTION OF AN AMENDMENT TO WHARTON SMITH, INC.'S CONSTRUCTION MANAGER AT RISK AGREEMENT FOR THE CONSTRUCTION OF THE HARMONY WATER TREATMENT PLANT UPGRADE AND EXPANSION.** (Cost: Total Authorized to Date: \$400,000. This Approval Cost: \$46,166,460. Cumulative Total: \$46,566,460) (Pang)

- 7K. **APPROVAL AND EXECUTION OF A WELL CONSTRUCTION CONTRACT WITH AC SCHULTES OF FLORIDA, INC. FOR WTP #4 IN THE TOHO EAST SERVICE AREA.** (Cost: Total Authorized to Date \$0.00. This Approval Cost: \$1,596,600. Cumulative Total: \$1,596,600) (Pang)
- 7L. **APPROVAL AND EXECUTION OF THE FIRST OF TWO GUARANTEED MAXIMUM PRICE AMENDMENTS WITH PC CONSTRUCTION FOR CONSTRUCTION OF THE WATER TREATMENT PLANT #4 UPGRADE PROJECT IN THE TOHO EAST SERVICE AREA.** (Cost: Total Authorized to Date: \$500,000. This Approval Cost: \$27,379,843. Cumulative Total: \$27,879,843) (Pang)
- 7M. **APPROVAL AND EXECUTION OF A FINAL DESIGN AND CONSTRUCTION ADMINISTRATION SERVICES CONTRACT ADDENDUM WITH HAZEN AND SAWYER FOR THE LAKE MARION WATER RECLAMATION FACILITY ADVANCED WASTEWATER TREATMENT AND PLANT IMPROVEMENTS PROJECT (RFQu23-184).** (Cost: Total Authorized to Date: \$314,062. This Approval Cost: \$4,106,378. Cumulative Total: \$4,420,440) (Zhou)
- 7N. **APPROVAL AND EXECUTION OF CHANGE ORDER 2 TO THE CONSTRUCTION CONTRACT WITH INSITUFORM TECHNOLOGIES, LLC FOR THE LIFT STATION 53 GRAVITY SEWER REHABILITATION PROJECT.** (Cost: Total Authorized to Date: \$1,586,418.40. This Approval Cost: \$281,765. Cumulative Total: \$1,741,183.40) (Shields)
- 7O. **APPROVAL AND EXECUTION OF A DEVELOPER'S SERVICE AGREEMENT (DSA) WITH ELITE METRO CORP FOR THE ELITE ESTATES DEVELOPMENT.** (Cost: None) (Haney)
- 7P. **APPROVAL AND EXECUTION OF BW-25-010 AGREEMENT WITH BADGER METER, INC FOR PURCHASE, INSTALLATION AND ONGOING SERVICE OF ADVANCED METER INFRASTRUCTURE (AMI) CELLULAR SOLUTION AND MONITORING SOFTWARE.** (Cost: This Approval Cost: \$4,426,522.48) (Havey)

8. Informational Presentations

- 8A. **GRANTS PROGRAM UPDATE** (Cost: None) (Rivera)
- 8B. **SAFETY AND RISK UPDATE** (Cost: None) (Hall)
- 8C. **WASTEWATER SYSTEM SUCCESSES** (Cost: None) (Vedner)

9. Unfinished Business (None)

10. New Business
- 10A. **APPROVAL OF CHARITABLE GRANTS STRATEGY** (Cost: Proposed this approval cost \$175,000) (Dineen)
- 10B. **APPROVAL AND EXECUTION OF THE BID WAIVER AGREEMENT BW-25-013 WITH COLIN BAENZIGER & ASSOCIATES FOR EXECUTIVE RECRUITMENT SERVICES FOR THE POSITION OF GENERAL COUNSEL.** (Cost: This approval cost: \$48,500) (Cotter)
11. Staff Report
- 11A. **TOHO ASSISTANCE PROGRAM (TAP) FY25 2nd QUARTER UPDATE** (Cost: Total Authorized to Date: \$150,000. This Approval \$0.00. Cumulative Total: \$150,000) (Havey)
- 11B. **CUSTOMER CREDITS BETWEEN \$10,000 AND \$50,000** (Cost: This approval \$108,672.56) (Havey)
- 11C. **APPROVAL 2ND QTR 2025 WATER CONSERVATION** (Cost: None) (Tilley)
12. Comments
- Board Officials
Executive Director
General Counsel
13. Upcoming Events
- | | |
|---------------------|-----------|
| Florida Reuse Week | 5/18-5/24 |
| Silver Spurs Rodeo | 5/30-5/31 |
| PrideFest Kissimmee | 5/31 |