



The Toho Water Authority Board of Supervisors (the Board) will hold a regular Board meeting at 5:00 p.m. on Wednesday, June 11, 2025.

Seating shall be subject to approved capacity. In addition to in-person attendance, members of the public may also listen/view this meeting by telephone or virtually through the Internet. Those attending in-person who wish to address the Board must submit a completed Hear the Audience Form.

Those interested in joining the meeting to listen by phone, or via the internet, can do so via the below Teams links:-

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Tenant key: tohowater@m.webex.com

Video ID: 116 383 080 9

In accordance with Section 286.26, Florida Statutes: Any person needing assistance to participate in any of these proceedings should contact the office of the CEO/Executive Director at 407-944-5130 or via email at tohoattend@tohowater.com prior to the meeting.

In accordance with Section 286.0105, Florida Statutes: Any person wishing to appeal any decision made by the Board with respect to any matter considered at such meeting or hearing will need to ensure that verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is made.



951 Martin Luther King Boulevard, Kissimmee, FL 34741

www.tohowater.com 407.944.5000

TOHO WATER BOARD OF SUPERVISORS' MEETING AGENDA

June 11, 2025, at 5:00 p.m.

Henry Thacker
Chair

Rayelynn Ketchum
Vice Chair

Tom White
Secretary

John McAleenan
Supervisor

Hector Lizasuain
Supervisor

David Askew
Supervisor

Skip Stellfox
Supervisor

Cheryl Grieb
Ex-Officio Board Member -
Osceola County

Angela Eady
Ex-Officio Board Member -
City of Kissimmee

Kolby Urban
Ex-Officio Board Member -
City of St. Cloud

Becky Troutman
Ex-Officio Board Member -
Polk County

Todd Swingle
CEO/Executive Director

Anthony Cotter
General Counsel

1. Meeting called to order.
2.
 - A. Moment of Silent Reflection
 - B. Pledge of Allegiance
3. Approval of the Agenda
4. Awards and Presentations
- 4A. **PROCLAMATION RECOGNIZING JULY AS SMART IRRIGATION MONTH.** (Cost: None) (G. Overstreet)
5. Public Hearing
6. Hear the Audience
7. Consent Agenda

The Consent Agenda is a technique designed to expedite handling of routine and miscellaneous business of the Board of Supervisors. The Board of Supervisors in one motion may adopt the entire Agenda. The motion for adoption is non-debatable and must receive unanimous approval. By request of any individual member, any item may be removed from the Consent Agenda and placed upon the Regular Agenda for debate.

 - 7A. **REQUEST APPROVAL OF THE TOHO BOARD MEETING MINUTES OF MAY 14, 2025** (Cost: None) (A. Smith)
 - 7B. **APPROVAL AND EXECUTION OF AN ADDENDUM WITH HAZEN AND SAWYER FOR ADDITIONAL CONSTRUCTION MANAGEMENT SERVICES FOR THE WATER TREATMENT PLANT #4 UPGRADE AND IMPROVEMENT PROJECT.** (Cost: Total Authorized to Date: \$4,608,193.00. This Approval Cost: \$739,331.00. Cumulative Total: \$ 5,347,524.00) (T. Pang)
 - 7C. **APPROVAL OF THE RANKING OF FIRMS AND SELECTION OF THE TOP RANKED FIRM, STANTEC**

CONSULTING SERVICES, INC., TO PROVIDE DESIGN AND CONSTRUCTION ADMINISTRATION SERVICES FOR THE SOUTHPORT ROAD WATER TRANSMISSION MAIN PROJECT. (Cost: None) (P. Jung)

- 7D. APPROVAL OF THE RANKING OF FIRMS AND SELECTION OF THE TOP RANKED FIRM, TETRA TECH, INC., TO PROVIDE CONSULTING SERVICES FOR THE CYPRESS LAKE WATER TREATMENT PLANT (WTP) WATER TRANSMISSION MAIN PROJECT FROM THE WTP TO SOUTHPORT ROAD. (Cost: None) (P. Jung)**
- 7E. APPROVAL AND EXECUTION OF A CONSULTING SERVICES SCOPE OF SERVICES AND AGREEMENT WITH STANTEC CONSULTING (STANTEC) SERVICES FOR THE LEAD AND COPPER COMPLINACE PROGRAM. (Cost: Total Authorized to Date: \$0.00. This Approval Cost: \$448,160. Cumulative Total: \$448,160.) (N. Cudahy)**
- 7F. APPROVAL AND EXECUTION OF AN ENGINEERING CONSULTING SCOPE OF SERVICES ADDENDUM WITH AECOM TECHNICAL SERVICES, INC. FOR THE SOUTHSIDE WATER RECLAMATION FACILITY PROCESS CONTROL IMPROVEMENTS PROJECT. (Cost: Total Authorized to Date: \$115,600. This Approval Cost: \$1,191,610. Cumulative Total: \$1,307,210) (G. Eversole)**
- 7G. APPROVAL OF JUNE 2025 ASSET DISPOSAL (Cost: None) (M. Mzee)**
- 7H. APPROVAL AND EXECUTION OF A WELL CONSTRUCTION CONTRACT WITH APPLIED DRILLING ENGINEERING, INC. FOR THE HURON WATER TREATMENT PLANT WELLS 5-6 AND 5-7. (Cost: Total Authorized to Date: \$0.00. This Approval Cost: \$2,606,800. Cumulative Total: \$2,606,800.) (M. Smart)**
- 7I. APPROVAL AND EXECUTION OF RESOLUTION NO. 2025-006 – A RESOLUTION APPROVING A LOAN AGREEMENT AND ESCROW DEPOSIT AGREEMENT UNDER THE STATE REVOLVING FUND (SRF) PROGRAM WITH THE FLORIDA DEPARTMENT OF ENVIRONMENTAL PROTECTION (DEP) (Cost: Loan Servicing Fee \$42,350 and reasonable lender legal fees and customary issuance based on contractual agreements.**

Financial Advisor \$18,500 and for Bond Counsel \$20,000.)
(R. Henderson)

- 7J. **APPROVAL AND EXECUTION OF A WESTSIDE BLVD FORCE MAIN REPLACEMENT PROJECT GUARANTEED MAXIMUM PRICE 02 AMENDMENT TO THE CONSTRUCTION MANAGER AT RISK AGREEMENT BETWEEN TOHO AND GARNEY COMPANIES, INC.** (Cost: Total Authorized to Date: \$1,899,048. This Approval Cost: \$4,830,913.87. Cumulative Total:\$6,729,961.87) (M. Chavez)
- 7K. **APPROVAL AND EXECUTION OF A DEVELOPER'S SERVICE AGREEMENT (DSA) WITH KB HOME, LLC. FOR THE SHORES PROJECT.** (Cost: None) (C. Clough)
- 7L. **APPROVAL AND EXECUTION OF A DEVELOPER'S SERVICE AGREEMENT (DSA) WITH NARCOOSSEE BAPTIST CHURCH, INC. FOR THE NARCOOSSEE BAPTIST CHURCH PROJECT.** (Cost: None) (A. Haney)
- 7M. **APPROVAL FOR CUSTOMER REIMBURSEMENT TO ARIUM KISSIMMEE LAKES.** (Cost: Cumulative Total: \$212,305.38) (A. Mann)
- 7N. **APPROVAL AND EXECUTION OF A CONSULTING SERVICES AGREEMENT WITH TETRA TECH INC. FOR THE LIFT STATION 16 SIX-INCH FORCE MAIN REPLACEMENT AND CAMELOT WATER RECLAMATION FACILITY 24 INCH FORCE MAIN REPLACEMENT PROJECT.** (Cost: Total Authorized to date: \$0.00. This Approval Cost: \$364,403 and Cumulative Total of \$364,403) (P. Talavera)
- 7O. **APPROVAL OF ADDITIONAL CONSTRUCTION FUNDS FOR UTILITY RELOCATES REQUIRED TO AVOID CONFLICTS WITH THE CITY OF KISSIMMEE'S WEST OAK STREET AND JOHN YOUNG PARKWAY ROADWAY IMPROVEMENTS PROJECT.** (Cost: Total Authorized to Date: \$691,632.01. This Approval Cost: \$45,000. Cumulative Total: \$736,632.01) (S. Denzler)
- 7P. **THE BOARD IS REQUESTED TO DELEGATE TO THE CEO/EXECUTIVE DIRECTOR THE AUTHORITY TO EXECUTE A CONSTRUCTION CONTRACT WITH THE LOWEST QUALIFIED BIDDER, IN CONSULTATION WITH THE BOARD CHAIRMAN, FOR THE FDOT US 192 UTILITY**

RELOCATIONS FROM BAMBOO LANE TO MAIN STREET PROJECT. (Cost: Total Authorized to Date: \$0.00. This Approval Cost: \$720,000.00. Cumulative Total: \$720,000.00) (K. Burgess)

7Q. **APPROVAL AND EXECUTION OF A CONSTRUCTION CONTRACT WITH PRIME CONSTRUCTION GROUP, INC. FOR THE SMITH STREET AND PLANTATION DRIVE GRAVITY SEWER REHABILITATION AND REPLACEMENT PROJECT.** (Cost: Total Authorized to Date: \$0.00. This Approval Cost: \$3,054,000. Cumulative Total: \$3,054,000) (K. Burgess)

7R. **APPROVAL AND EXECUTION OF A CONSTRUCTION CONTRACT WITH SAK CONSTRUCTION, LLC. FOR THE SHINGLE CREEK RESERVE AND BERMUDA ESTATES SUBDIVISIONS GRAVITY SEWER REHABILITATION AND REPLACEMENT PROJECT.** (Cost: Total Authorized to Date: \$0.00. This Approval Cost: \$1,786,856. Cumulative Total: \$1,786,856.) (K. Burgess)

8. Informational Presentations

8A. **TOHO STRATEGIC PLAN – BOARD CHAMPION SUMMARY.** (Cost: None) (R. Martinez)

8B. **QUARTERLY INVESTMENT REPORT BY PFM GROUP – QUARTER MARCH 31, 2025.** (Cost: None) (R. Henderson)

8C. **KEY PERFORMANCE INDICATORS (KPIs); FY2025 2ND QUARTER UPDATE.** (Cost: None) (G. Henry)

8D. **QUARTERLY FINANCIAL REPORT.** (Cost: None) (R. Henderson)

8E. **BOARD UPDATE FROM RENEE NARLOCK CONDUCTING ON THE GENERAL COUNSEL RECRUITMENT.** (Cost: None) (K. Rentz)

9. Unfinished Business: None

10. New Business

10A. **APPROVAL OF THE TOHO BOARD MEETING SCHEDULE FOR THIRD WEDNESDAY EVERY MONTH, OVER THE REMAINDER OF 2025.** (Cost: None) (A. Smith)

- 10B. **APPROVAL AND EXECUTION OF RESOLUTION NO. 2025-007 – A SUPPLEMENTAL RESOLUTION APPROVING AN \$80,000,000 REVOLVING LOAN WITH TRUIST BANK AND ITS AFFILIATE TRUIST COMMERCIAL EQUITY, INC (AWARD OF ITN-2025-002).**
(Cost: Financial Advisor (\$48,000), Bond Counsel (\$57,000) and Lender’s Counsel (estimate \$15,000). (R. Henderson)
- 10C. **APPROVAL OF RESOLUTION DECLARING 3 ACRES OF LAND LOCATED IN OSCEOLA COUNTY SURPLUS AND APPROVAL OF THE SALE OF THE SURPLUS LAND.**
(Cost: None) (A. Cotter)
11. Staff Report
- 11A. **INFRASTRUCTURE EMERGENCY REPAIR STATUS.**
(Cost: None) (M. Chavez)
12. Comments
- Board Officials
Executive Director
General Counsel
13. Upcoming Events
- | | |
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| Kissimmee Juneteenth Festival | 6/14 |
| Proud in the Cloud | 6/21 |
| Women in Engineering Day | 6/23 |
| Smart Irrigation Month | 7/1-7/31 |
| City of Kissimmee Monumental 4th of July | 7/4 |
| City of St. Cloud 4th of July | 7/4 |