



**The Toho Water Authority Board of Supervisors (the Board) will hold a Operating Budget Workshop and Business Meeting at 5:00 p.m. on Wednesday, June 25, 2025.**

**Seating shall be subject to approved capacity. In addition to in-person attendance, members of the public may also listen/view this meeting by telephone or virtually through the Internet. Those attending in-person who wish to address the Board must submit a completed Hear the Audience Form.**

**Those interested in joining the meeting to listen by phone, or via the internet, can do so via the below Teams links:-**

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**Meeting ID: 289 844 478 170**

**Passcode: zY6pR6FD**

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**[Join on a video conferencing device](#)**

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**Video ID: 115 468 039 8**

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**In accordance with Section 286.26, Florida Statutes: Any person needing assistance to participate in any of these proceedings should contact the office of the CEO/Executive Director at 407-944-5130 or via email at [tohoattend@tohowater.com](mailto:tohoattend@tohowater.com) prior to the meeting.**

**In accordance with Section 286.0105, Florida Statutes: Any person wishing to appeal any decision made by the Board with respect to any matter considered at such meeting or hearing will need to ensure that verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is made.**



951 Martin Luther King Boulevard, Kissimmee, FL 34741

[www.tohowater.com](http://www.tohowater.com) 407.944.5000

## **TOHO WATER BOARD OF SUPERVISORS' BUSINESS MEETING AND WORKSHOP AGENDA June 25, 2025 at 5:00 p.m.**

Henry Thacker  
Chair

Rayelynn Ketchum  
Vice Chair

Tom White  
Secretary

John McAleenan  
Supervisor

Hector Lizasuain  
Supervisor

David Askew  
Supervisor

Skip Stellfox  
Supervisor

Cheryl Grieb  
Ex-Officio Board Member -  
Osceola County

Angela Eady  
Ex-Officio Board Member -  
City of Kissimmee

Kolby Urban  
Ex-Officio Board Member -  
City of St. Cloud

Becky Troutman  
Ex-Officio Board Member -  
Polk County

Todd Swingle  
CEO/Executive Director

Anthony Cotter  
General Counsel

1. Meeting called to order
2.
  - A. Moment of Silent Reflection
  - B. Pledge of Allegiance
3. Approval of the Agenda
4. Awards and Presentations
5. Public Hearing
6. Hear the Audience
7. Consent Agenda

The Consent Agenda is a technique designed to expedite handling of routine and miscellaneous business of the Board of Supervisors. The Board of Supervisors in one motion may adopt the entire Agenda. The motion for adoption is non-debatable and must receive unanimous approval. By request of any individual member, any item may be removed from the Consent Agenda and placed upon the Regular Agenda for debate.

- 7A. **REQUEST APPROVAL OF THE TOHO BOARD MEETING MINUTES OF JUNE 11, 2025** (Cost: None) (A. Smith)
- 7B. **APPROVAL OF AN ADDITIONAL CONSTRUCTION CONTINGENCY FOR THE LIFT STATION 6 FORCE MAIN REPLACEMENT PROJECT** (Cost: Total Authorized to Date \$985,673.14 This Approval Cost \$200,000.00 and Cumulative Total of \$1,185,673.14) (J. Fogarty)

## **TOHO CAPITAL BUDGET WORKSHOP**

1. Toho Capital Budget Workshop Presentation (T Villarosa)

**Board Meeting Date: 6/25/2025**

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**Category:** Consent Agenda

**Agenda Item: 7A**

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**Department:** Executive Office

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**Attachments:**  
**Board of Supervisors Meeting Minutes of June 11, 2025**

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**Title:**  
**TOHO WATER AUTHORITY BOARD OF SUPERVISORS' REGULAR MEETING  
MINUTES June 11, 2025**

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**Summary:**

At every Board meeting, minutes are taken of the proceedings. Attached are the Minutes from June 11, 2025, Board of Supervisors Meeting.

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**Total Costs:**  
None.

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**Recommendation:**  
Staff recommends the approval of the Minutes from June 11, 2025, Board of Supervisors Meeting.

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Owner: A. Smith



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## TOHO WATER BOARD OF SUPERVISORS' MEETING MINUTES June 11, 2025, at 5:00 p.m.

Henry Thacker  
Chair

Rayelynn Ketchum  
Vice Chair

Tom White  
Secretary

John McAleenan  
Supervisor

Hector Lizasuain  
Supervisor

David Askew  
Supervisor

Skip Stellfox  
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Cheryl Grieb  
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Kolby Urban  
Ex-Officio Board Member -  
City of St. Cloud

Becky Troutman  
Ex-Officio Board Member -  
Polk County

Todd Swingle  
CEO/Executive Director

Anthony Cotter  
General Counsel

1. Meeting called to order.

2. A. Moment of Silent Reflection  
B. Pledge of Allegiance

2. Approval of the Agenda

**Motion to approve the Agenda, made by Secretary White. Motion seconded by Supervisor McAleenan. Motion passed 5-0.**

4. Awards and Presentations

4A. **PROCLAMATION RECOGNIZING JULY AS SMART IRRIGATION MONTH.** (Cost: None) (G. Overstreet)

Nationally, July is recognized as Smart Irrigation Month - an opportunity for both water suppliers and the communities they serve to join together to recognize the need to implement sustainable practices and technologies that help reduce the amount of water used to irrigate lawns and landscaping, since more than 50% of residential water use is for irrigation. Toho Water Authority would like to commemorate and proclaim July 2025 as Smart Irrigation Month.

**Motion to approve was made by Vice Chair Ketchum and seconded by Supervisor Lizasuain. Motion passed 5-0.**

5. Public Hearing – None.

6. Hear the Audience

The meeting floor was opened for Hear the Audience. This item is for comments/questions relating to topics not listed on this meeting's Agenda. No comments were received, and Hear the Audience was closed.

7. Consent Agenda

**The Consent Agenda is a technique designed to expedite handling of routine and miscellaneous business of the Board of Supervisors. The Board of Supervisors in one motion may adopt the entire Agenda. The motion for adoption is non-debatable and must receive unanimous approval. By request of any individual member, any**

item may be removed from the Consent Agenda and placed upon the Regular Agenda

- 7A. **REQUEST APPROVAL OF THE TOHO BOARD MEETING MINUTES OF MAY 14, 2025** (Cost: None) (A. Smith)
- 7B. **APPROVAL AND EXECUTION OF AN ADDENDUM WITH HAZEN AND SAWYER FOR ADDITIONAL CONSTRUCTION MANAGEMENT SERVICES FOR THE WATER TREATMENT PLANT #4 UPGRADE AND IMPROVEMENT PROJECT.** (Cost: Total Authorized to Date: \$4,608,193.00. This Approval Cost: \$739,331.00. Cumulative Total: \$ 5,347,524.00) (T. Pang)
- 7C. **APPROVAL OF THE RANKING OF FIRMS AND SELECTION OF THE TOP RANKED FIRM, STANTEC CONSULTING SERVICES, INC., TO PROVIDE DESIGN AND CONSTRUCTION ADMINISTRATION SERVICES FOR SOUTHPORT ROAD WATER TRANSMISSION MAIN PROJECT.** (Cost: None) (P. Jung)
- 7D. **APPROVAL OF THE RANKING OF FIRMS AND SELECTION OF THE TOP RANKED FIRM, TETRA TECH, INC., TO PROVIDE CONSULTING SERVICES FOR THE CYPRESS LAKE WATER TREATMENT PLANT (WTP) WATER TRANSMISSION MAIN PROJECT FROM THE WTP TO SOUTHPORT ROAD.** (Cost: None) (P. Jung)
- 7E. **APPROVAL AND EXECUTION OF A CONSULTING SERVICES SCOPE OF SERVICES AND AGREEMENT WITH STANTEC CONSULTING (STANTEC) SERVICES FOR THE LEAD AND COPPER COMPLIANCE PROGRAM.** (Cost: Total Authorized to Date: \$0.00. This Approval Cost: \$448,160. Cumulative Total: \$448,160.) (N. Cudahy)
- 7F. **APPROVAL AND EXECUTION OF AN ENGINEERING CONSULTING SCOPE OF SERVICES ADDENDUM WITH AECOM TECHNICAL SERVICES, INC. FOR THE SOUTHSIDE WATER RECLAMATION FACILITY PROCESS CONTROL IMPROVEMENTS PROJECT.** (Cost: Total Authorized to Date: \$115,600. This Approval Cost: \$1,191,610. Cumulative Total: \$1,307,210) (G. Eversole)
- 7G. **APPROVAL OF JUNE 2025 ASSET DISPOSAL** (Cost: None) (M. Mzee)
- 7H. **APPROVAL AND EXECUTION OF A WELL CONSTRUCTION CONTRACT WITH APPLIED DRILLING ENGINEERING, INC. FOR THE HURON WATER TREATMENT PLANT WELLS 5-6 AND 5-7.** (Cost: Total Authorized to Date: \$0.00. This Approval Cost: \$2,606,800. Cumulative Total: \$2,606,800.) (M. Smart)
- 7I. **APPROVAL AND EXECUTION OF RESOLUTION NO. 2025-006 – A RESOLUTION APPROVING A LOAN AGREEMENT AND**

**ESCROW DEPOSIT AGREEMENT UNDER THE STATE REVOLVING FUND (SRF) PROGRAM WITH THE FLORIDA DEPARTMENT OF ENVIRONMENTAL PROTECTION (DEP)**

(Cost: Loan Servicing Fee \$42,350 and reasonable lender legal fees and customary issuance based on contractual agreements. Financial Advisor \$18,500 and for Bond Counsel \$20,000.) (R. Henderson)

- 7J. **APPROVAL AND EXECUTION OF A WESTSIDE BLVD FORCE MAIN REPLACEMENT PROJECT GUARANTEED MAXIMUM PRICE 02 AMENDMENT TO THE CONSTRUCTION MANAGER AT RISK AGREEMENT BETWEEN TOHO AND GARNEY COMPANIES, INC.** (Cost: Total Authorized to Date: \$1,899,048. This Approval Cost: \$4,830,913.87. Cumulative Total:\$6,729,961.87) (M. Chavez)
- 7K. **APPROVAL AND EXECUTION OF A DEVELOPER'S SERVICE AGREEMENT (DSA) WITH KB HOME, LLC. FOR THE SHORES PROJECT.** (Cost: None) (C. Clough)
- 7L. **APPROVAL AND EXECUTION OF A DEVELOPER'S SERVICE AGREEMENT (DSA) WITH NARCOOSSEE BAPTIST CHURCH, INC. FOR THE NARCOOSSEE BAPTIST CHURCH PROJECT.** (Cost: None) (A. Haney)
- 7M. **APPROVAL FOR CUSTOMER REIMBURSEMENT TO ARIUM KISSIMMEE LAKES.** (Cost: Cumulative Total: \$212,305.38) (A. Mann)
- 7N. **APPROVAL AND EXECUTION OF A CONSULTING SERVICES AGREEMENT WITH TETRA TECH INC. FOR THE LIFT STATION 16 SIX-INCH FORCE MAIN REPLACEMENT AND CAMELOT WATER RECLAMATION FACILITY 24 INCH FORCE MAIN REPLACEMENT PROJECT.** (Cost: Total Authorized to date: \$0.00. This Approval Cost: \$364,403 and Cumulative Total of \$364,403) (P. Talavera)
- 7O. **APPROVAL OF ADDITIONAL CONSTRUCTION FUNDS FOR UTILITY RELOCATES REQUIRED TO AVOID CONFLICTS WITH THE CITY OF KISSIMMEE'S WEST OAK STREET AND JOHN YOUNG PARKWAY ROADWAY IMPROVEMENTS PROJECT.** (Cost: Total Authorized to Date: \$691,632.01. This Approval Cost: \$45,000. Cumulative Total: \$736,632.01) (S. Denzler)
- 7P. **THE BOARD IS REQUESTED TO DELEGATE TO THE CEO/EXECUTIVE DIRECTOR THE AUTHORITY TO EXECUTE A CONSTRUCTION CONTRACT WITH THE LOWEST QUALIFIED BIDDER, IN CONSULTATION WITH THE BOARD CHAIRMAN, FOR THE FDOT US 192 UTILITY RELOCATIONS FROM BAMBOO LANE TO MAIN STREET PROJECT.** (Cost: Total

Authorized to Date: \$0.00. This Approval Cost: \$720,000.00.  
Cumulative Total: \$720,000.00) (K. Burgess)

- 7Q. **APPROVAL AND EXECUTION OF A CONSTRUCTION CONTRACT WITH PRIME CONSTRUCTION GROUP, INC. FOR THE SMITH STREET AND PLANTATION DRIVE GRAVITY SEWER REHABILITATION AND REPLACEMENT PROJECT.** (Cost: Total Authorized to Date: \$0.00. This Approval Cost: \$3,054,000. Cumulative Total: \$3,054,000) (K. Burgess)

- 7R. **APPROVAL AND EXECUTION OF A CONSTRUCTION CONTRACT WITH SAK CONSTRUCTION, LLC. FOR THE SHINGLE CREEK RESERVE AND BERMUDA ESTATES SUBDIVISIONS GRAVITY SEWER REHABILITATION AND REPLACEMENT PROJECT.** (Cost: Total Authorized to Date: \$0.00. This Approval Cost: \$1,786,856. Cumulative Total: \$1,786,856.) (K. Burgess)

**Motion to approve the Agenda, with items 7M, 7Q and 7R pulled for separate votes, made by Supervisor Lizasuain. Motion seconded by Vice Chair Ketchum. Motion passed 5-0.**

**Motion to approve Consent Agenda item 7M, made by Supervisor McAleenan. Motion was seconded by Secretary White. Motion passed 5-0.**

**Motion to approve Consent Agenda items 7Q and 7R, for delegation to the CEO with no material changes, but to obtain original agreements to execute as they were digitally signed by the vendor, made by Vice Chair Ketchum. Motion was seconded by Supervisor Lizasuain. Motion passed 5-0.**

8. Informational Presentations

- 8A. **TOHO STRATEGIC PLAN – BOARD CHAMPION SUMMARY.** (Cost: None) (R. Martinez)

Rebeca Martinez provided the Board Champion Updates summary, which is presented to the Board twice a year. Critical priorities and ownership drive this plan forward, through September 2026 and this update presented the detail and the achievements of each goal. The board appreciated the detail provided in the overview and Rebeca appreciated the input of each Board Member as the item Champions.

- 8B. **QUARTERLY INVESTMENT REPORT BY PFM GROUP – QUARTER MARCH 31, 2025.** (Cost: None) (R. Henderson)

PFM Group gave an update on the quarter to March 31, 2025 and the very high AA rating held by Toho.

8C. **KEY PERFORMANCE INDICATORS (KPIs); FY2025 2<sup>ND</sup> QUARTER UPDATE.** (Cost: None) (G. Henry)

Gwen Henry provided updates from the KPI Workshops held recently across Toho business units, highlighting on force main failures, mainly caused by contractor damage and aging infrastructure.

Heather Havey addressed the Customer Service KPIs achievements, for example: 'Stand Down for Customer Service' events, IT-generated manual meter reading tool, and proactive, direct contact with customers that have posted on social media platforms. Kolby Urban greatly appreciated the support to St Cloud through the transition, to date.

8D. **QUARTERLY FINANCIAL REPORT.** (Cost: None) (R. Henderson)

Budget team, Nikita Carry & Andrea Osborne, presented the quarterly financial report, including SDC Charges being on track and a new statistical analysis. CEO Swingle highlighted both Nikita and Andrea as a great budget team for the organization.

8E. **BOARD UPDATE FROM RENEE NARLOCH CONDUCTING ON THE GENERAL COUNSEL RECRUITMENT.** (Cost: None) (K. Rentz)

Renee Narloch presented the timeline/milestones, as provided to Board today, highlighting August 20<sup>th</sup>, to recommend candidates to the Board, and Sept 3/4<sup>th</sup>, or 10/11<sup>th</sup>, for interviews of those selected candidates, all in one day, whichever the Board would prefer. This would need to be a public meeting, so full Board and any public attendance. Board Members can have individual meetings with each candidate, if preferred, but that would be a multi-day process. Recommendation is meeting as a Board, with individual Teams calls if needed. Board was requested to look at the dates and confirm their availability, so these can be scheduled into calendars.

Renee Narloch highlighted, from General Counsel Recruitment Guidelines, the cultural fit and competencies/skillset. Role and Reporting is a new document provided to the Board today, which includes the collaboration of legal requirements and legal advice

CEO Swingle would like a consensus in consultation with the Board Chair to finalize the brochure and add it in line with the outlines presented. Board consensus was provided.

Finally, benchmarking on salary parameters was discussed and the Board shared a consensus of those parameters.



- 9. Unfinished Business: None
- 10. New Business

10A. **APPROVAL OF THE TOHO BOARD MEETING SCHEDULE FOR THIRD WEDNESDAY EVERY MONTH, OVER THE REMAINDER OF 2025.** (Cost: None) (A. Smith)

As discussed at the May Board meeting, CEO Swingle requested that the schedule be moved to the 3<sup>rd</sup> Wednesday of the month.

**Motion to approve the revised Toho Board of Supervisors meetings schedule, to the 3<sup>rd</sup> Wednesday of every month, for future meetings, and approve the associated Resolution 2025-008, was made by Supervisor Lizasuain. Motion was seconded by Vice Chair Ketchum. Motion passed 5-0.**

10B. **APPROVAL AND EXECUTION OF RESOLUTION NO. 2025-007 – A SUPPLEMENTAL RESOLUTION APPROVING AN \$80,000,000 REVOLVING LOAN WITH TRUIST BANK AND ITS AFFILIATE TRUIST COMMERCIAL EQUITY, INC (AWARD OF ITN-2025-002).** (Cost: Financial Advisor (\$48,000), Bond Counsel (\$57,000) and Lender's Counsel (estimate \$15,000). (R. Henderson)

Rodney Henderson presented some key points for the revolving loan, short term bridging financing ahead of long-term debt issuance and recommendation to award to Truist Bank, approve the resolution (see recommendation slide), and authorize execution of the related agreement and closing documents.

**Motion to approve by Secretary White. Motion was seconded by Supervisor Lizasuain. Motion passed 5-0.**

10C. **APPROVAL OF RESOLUTION DECLARING 3 ACRES OF LAND LOCATED IN OSCEOLA COUNTY SURPLUS AND APPROVAL OF THE SALE OF THE SURPLUS LAND.** (Cost: None) (A. Cotter)

CEO Swingle presented the proposed sale of surplus property, not anticipated as being used by Toho, and surplus this property, initially brought forward with one neighboring owner, but this would be recommended by competitive bid and presented to the Board for consideration.

**Motion to approve the Resolution declaring as surplus the three-acre parcel identified in the location map in the exhibit attached to the Resolution and directing the sale of the 3-acre surplus land by the competitive bid method in accordance with the Toho Surplus Land Policy adopted by Resolution 2025-003. The CEO/Executive Director is authorized to negotiate the purchase and sale of the surplus land**

with the successful bidder. Motion that the sale and purchase agreement shall be brought to the Board for approval, contingent on the response from County on the option/any interest, was made by Supervisor Lizasuain. Motion was seconded by Vice Chair Ketchum. Motion passed 5-0.

11. Staff Report

11A. **INFRASTRUCTURE EMERGENCY REPAIR STATUS.** (Cost: None) (M. Chavez)

12. Comments

**Board Officials** –Vice Chair Ketchum commended the level of data that was shared and the transparency delivered by the Toho teams. Supervisor Lizasuain appreciated the LGBTQ support amongst the other upcoming events. CEO Swingle advised that fluoride is a minor cost contribution so will not affect our utility rates once it is no longer used. Supervisor McAleenan will not attend the June 25<sup>th</sup> Workshop.

**Executive Director** – Congressman Soto recommended Toho for Poinciana funding of \$1M, to the Federal appropriations, so “we are on the list.” Toho just removed its temporary booster from Boggy Creek, which was temporarily addressing capacity constraints. Highlight on the substantial completion of Harmony water main reclaim. The governor has now signed the local bill related to Polk County area of Toho services. Cypress West (emergency wall repair) is going into next phase to replace the wall and some additional concrete issues being attended to; amounts for short term works are within Board-approved limits. The Capital Budget workshop is scheduled for June 25<sup>th</sup>, and it is important for all to be in attendance, please.

**General Counsel** – Workshop was advertised to include “other Board items.” There may be a short business meeting ahead of the Workshop for the settlement agreement. Pre-closing for the bond (as approved tonight) is scheduled at 4.30pm before the Workshop, so the Chairman and Secretary are required, please.

13. Upcoming Events

14.	Kissimmee Juneteenth Festival	6/14
	Proud in the Cloud	6/21
	Women in Engineering Day	6/23
	Toho Water Authority Capital Budget Workshop	6/25
	Smart Irrigation Month	7/1-7/31
	City of Kissimmee Monumental 4th of July	7/4
	City of St. Cloud 4th of July	7/4

**Adjournment:**

There being no further business to come before the Board, the meeting was adjourned at 7.07 pm by Chairman Thacker.

**Approved:**

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**Henry Thacker, Chairman**

**Attest:**

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**Tom White, Secretary**

**Board Meeting Date:** 6/25/2025

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**Category:** Consent Agenda

**Agenda Item:** **7B**

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**Department:** Engineering Services

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**Attachments:**

Financial Summary; Location Map

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**Title:**

**APPROVAL OF AN ADDITIONAL CONSTRUCTION CONTINGENCY FOR THE LIFT STATION 6 FORCE MAIN REPLACEMENT PROJECT.**

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**Summary:**

The Assets and Infrastructure Department is requesting approval of an additional construction contingency for the Lift Station 6 Force Main Replacement Project.

On April 16, 2025, the Board approved a contract with Garney Companies, Inc, plus a contingency for the Lift Station 6 Force Main Replacement Project. During construction of the project, it was found that the existing line stop on the 30-in. force main was going to be prohibitive to use in the project without the addition of one of the following to equalize the pressure to enable the removal of the stop(s) following completion of construction:

1. A second line stop; or
2. A permanent bypass.

Staff is proposing to install a permanent bypass for use in equalizing the pressure for removal of the line stop. Recent experience with line stops on Dyer Blvd. with repairs to multiple force main failures, have indicated that a second line stop, or other bypass method, is necessary to be able safely remove the line stop(s), without causing additional pipe failures. The installation of a permanent bypass will enable Toho to bypass the flows in the station, in the event of a future line failure, or other station failure, without the need for additional costs for installation and operation of a line stop. The permanent bypass will increase the efficiency in time necessary for staff to bypass flows, as well.

Additionally, installing the permanent bypass now, eliminates the cost(s) of line stop installation and daily operation of a line stop for the imminent City of Kissimmee Woodside Drainage Project. A major component of the Toho Utility Relocations in the

**Board Meeting Date:** 6/25/2025

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**Category:** Consent Agenda

**Agenda Item: 7B**

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Woodside Drainage Project includes the replacement of the remaining ductile iron pipe force main with PVC pipe, from Lift Station 6 to the Dyer Blvd. intersection.

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**Cost:**

Total Authorized to Date: \$985,673.14  
This Approval Cost: \$200,000.00  
Cumulative Total: \$1,185,673.14

See attached Financial Summary for financial details including project contingency allowance.

Funding Source: Budget number 125038

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**Recommended Action:**

Staff requests approval of an additional construction contingency for the Lift Station 6 Force Main Replacement project.

Staff further requests the Board to delegate the authority to the CEO/Executive Director to execute any such documents as are necessary to expend any contingency for the not-to-exceed Board approved amount.

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Owner: K. Burgess

Dept Review/Approval By: JAF

**Background:**

A force main condition assessment identified 2,200 feet of ductile iron pipe force main at Lift Station 6 for replacement. The assessment determined that the interior pipe lining has significant corrosion that led to a pipe failure and the need for an immediate replacement. Service is being maintained by a temporary force main bypass.

**Summary:**

The additional contingency will fund the following:

1. The installation and removal of the stop in the existing 30-in line stop and five days of line stop service during construction.
2. Installation of a permanent HDPE bypass station on the 30-in force main, eliminating the need for future line stops.
3. Replacement of the ductile iron riser pipe with HDPE pipe on the bypass station on the 20-in force main

One change order has been executed to date for the project as described below:

1. Change Order 1 increased the contract cost. This change order was due to additional cost to vacuum excavate the 30-in FM to locate the existing line stop. Vacuum excavation was necessary due to the existence of direct bury high voltage power cables in the proximity of the force main. The addition of fittings and accessories to connect the 20-in FM replacement to the existing FM near Hoagland Blvd. Additional sod required for restoration within the airport runway safety zone.

This approval includes several major components of work:

1. Existing conditions. Using the existing line stop on the 30-in. force main, without the ability to equalize the pressures for removal of the stop, produces a high risk of failure of the existing 30-in. ductile iron pipe. There are two methods of installation that will provide the pressure equalization for the safe removal of the line stop: 1) Install a second line stop on the 30-in. HDPE portion of the pipeline or 2) Install a permanent bypass on in the 30-in. HDPE portion of the pipeline. Installing a permanent bypass provides the contractor with the means to equalize the pressure for seamless removal of the stop, without damage to the existing ductile iron pipe. Additionally, the imminent Woodside Drainage Project design requires the installation of a second line stop on the 30-in HDPE portion of the

force main, as the remainder of the 30-in. ductile iron pipe located on Airport property will be replaced up to Dyer Blvd. Installing the permanent bypass now, eliminates the costs of line stop installation and daily operation of the line stop for the Woodside project. Additionally, the permanent bypass provides staff with the ability to connect to the bypass and redirect flows to the lift station, as needed, in the event of a pipeline failure, a failure of the lift station, or scheduled maintenance on the station, without the additional expense and time delays of having another line stop installed.

The project is approximately 80% complete; the previously approved contingency and the requested contingency authorization will fund Change Order 2 and any additional change orders that may be necessary to complete the project.

If unexpected construction issues arise depleting the requested construction contingency, additional funding will be submitted for Board consideration at a future Board meeting.

## Financial Summary

### Authorizations for IFB-25-009

Approval Date	Details	Incremental Amount	Cumulative Approval
4/16/2025	Board Contract Approval	\$895,673.14	\$895,673.14
4/16/2025	Board Approved Contingency	\$90,000.00	\$985,673.14
6/25/2025	Board Approved Additional Contingency	\$200,000.00	\$1,185,673.14
	Total Board Authorization	\$1,185,673.14	

### Contract Expenditures for IFB-25-009

Date	Description	Amount	Details
4/16/2025	Original Contract Amount	\$895,673.14	\$895,673.14
6/16/2025	Change Order #1	\$60,321.87	\$955,995.01
	Additional Contingency (This Approval)	\$200,000.00	\$1,155,995.01
	Total Committed/Planned	\$1,155,995.01	

### Remaining Funds

	Remaining contingency	\$29,678.13	



