



**The Toho Water Authority Board of Supervisors (the Board) will hold a regular Board meeting at 5:00 p.m. on Wednesday, July 16, 2025.**

Seating shall be subject to approved capacity. In addition to in-person attendance, members of the public may also listen/view this meeting by telephone or virtually through the Internet. Those attending in-person who wish to address the Board must submit a completed Hear the Audience Form.

Those interested in joining the meeting to listen by phone, or via the internet, can do so via the below Teams links:-

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**Meeting ID: 227 048 277 545**

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**Join on a video conferencing device**

**Tenant key: [tohowater@m.webex.com](mailto:tohowater@m.webex.com)**

**Video ID: 116 383 080 9**

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In accordance with Section 286.26, Florida Statutes: Any person needing assistance to participate in any of these proceedings should contact the office of the CEO/Executive Director at 407-944-5130 or via email at [tohoattend@tohowater.com](mailto:tohoattend@tohowater.com) prior to the meeting.

In accordance with Section 286.0105, Florida Statutes: Any person wishing to appeal any decision made by the Board with respect to any matter considered at such meeting or hearing will need to ensure that verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is made.



951 Martin Luther King Boulevard, Kissimmee, FL 34741

[www.tohowater.com](http://www.tohowater.com) 407.944.5000

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Todd Swingle  
CEO/Executive Director

Anthony Cotter  
General Counsel

## TOHO WATER BOARD OF SUPERVISORS' MEETING AGENDA

**July 16, 2025 at 5:00 p.m.**

1. Meeting called to order  
**SWEARING IN OF GARY PHILLIPS AS BOARD MEMBER  
REPRESENTING POLK COUNTY, COMPLETED BY KELLY  
SHRIEVES**
2. A. Moment of Silent Reflection  
B. Pledge of Allegiance
3. Approval of the Agenda
4. Awards and Presentations: None
5. Public Hearing
6. Hear the Audience
7. Consent Agenda

The Consent Agenda is a technique designed to expedite handling of routine and miscellaneous business of the Board of Supervisors. The Board of Supervisors in one motion may adopt the entire Agenda. The motion for adoption is non-debatable and must receive unanimous approval. By request of any individual member, any item may be removed from the Consent Agenda and placed upon the Regular Agenda for debate.

**7A. REQUEST APPROVAL OF THE TOHO BOARD MEETING  
MINUTES OF JUNE 25, 2025 (Cost: None) (A. Smith)**

**7B. APPROVAL AND EXECUTION OF THE SECOND  
AMENDMENT TO AGREEMENT WITH ODYSSEY  
MANUFACTURING, FOR CHEMICAL SYSTEM  
MAINTENANCE AND REPAIR (IFB-21-052) (Cost: Total  
Authorized to Date: \$1,693,230. This Approval Cost:  
\$280,000. Cumulative Total: \$1,973,230) (E. Williams)**

- 7C. **APPROVAL AND EXECUTION OF BID WAIVER 25-008 AGREEMENT WITH AERZEN RENTAL USE, LLC, FOR BLOWER RENTALS.** (Cost: Total Authorized to Date: \$0. This Approval Cost: \$495,000. Cumulative Total \$495,000) (D. Vedner)
- 7D. **APPROVAL AND EXECUTION OF IFB-25-020 AGREEMENT WITH PROFESSIONAL PIPING SERVICES INC. FOR POLY PIG PIPING SERVICES.** (Cost: Total Authorized to Date: \$0. This Approval Cost: \$1,326,000. Cumulative Total: \$1,326,000) (J. Leslie)
- 7E. **APPROVAL AND EXECUTION OF THE 2ND Amendment To AGREEMENT WITH XYLEM DEWATERING AND THE 1<sup>ST</sup> AMENDMENT TO AGREEMENT WITH SYNERGY RENTS, FOR bypass pump rentals (IFB-22-069).** (Cost: Total Authorized to Date: \$1,325,000. This Approval Cost: \$450,000. Cumulative Total: \$1,775,000) (J. Leslie)
- 7F. **APPROVAL AND EXECUTION OF A CONSTRUCTION CONTRACT WITH ACCURATE DRILLING SYSTEMS, INC. FOR THE CONSTRUCTION OF THE CYPRESS LAKE ALTERNATIVE WATER SUPPLY RAW WATER MAIN PROJECT.** (Cost: Total Authorized to Date: \$0 This Approval Cost: \$4,708,000. Cumulative Total: \$4,708,000) (D. Beatty)
- 7G. **APPROVAL AND EXECUTION OF A DEVELOPER'S SERVICE AGREEMENT (DSA) WITH LAVENDER ON THE LAKE, INC. FOR LAVENDER ON THE LAKE PROJECT** (Cost: None) (C. Clough)
- 7H. **APPROVAL OF CHANGE ORDER 2 FOR THE SOUTH BERMUDA TO PARKWAY REUSE INTERCONNECT PROJECT (IFB-24-188)** (Cost: Total Authorized to date: \$3,270,340. This Approval Cost: \$1,350,725. Cumulative Total: \$4,621,065.
- 7I. PULLED
- 7J. **APPROVAL AND EXECUTION OF A DESIGN SCOPE OF SERVICES ADDENDUM WITH TETRA TECH, INC. FOR THE JONES ROAD WASTEWATER IMPROVEMENTS PROJECT.** (Cost: Total Authorized to Date: \$32,430. This Approval Cost: \$740,214. Cumulative Total: \$772,644.) (K. Webster)
- 7K. **APPROVAL AND EXECUTION OF THE INTERLOCAL AGREEMENT (ILA) AMENDMENT #1 BETWEEN THE CITY OF KISSIMMEE AND TOHO WATER AUTHORITY FOR THE MIRADOR AT WOODSIDE APARTMENTS DRAINAGE PROJECT.** (Cost: Total Authorized to Date: \$0. This Approval Cost: \$7,714,000. Cumulative Total: \$7,714,000) (K. Burgess)

- 7L. **APPROVAL AND EXECUTION OF DESIGN SCOPE OF SERVICES ADDENDUM AND DESIGN CONTINGENCY WITH TETRA TECH FOR THE OLD PLEASANT HILL/REEDY CREEK WATER MAIN CROSSING PROJECT.** (Cost: Total Authorized to Date: \$217,400. This Approval Cost: \$404,884. Cumulative Total: \$622,284) (M. Smart)
- 7M. **APPROVAL AND EXECUTION OF PBA-25-012 AGREEMENT WITH DGR SYSTEMS LLC, FOR PROVISION OF FORTIGATE HARDWARE, EQUIPMENT, PRODUCTS, AND RELATED SERVICES** (Cost: Total Authorized to Date: \$249,104. This Approval Cost: \$1,700,000. Cumulative Total: \$1,949,104) (J. Rodriguez)
- 7N. **APPROVAL AND EXECUTION OF PIGGYBACK AGREEMENT BETWEEN TOHO WATER AUTHORITY AND EPIC ENGINEERING & CONSULTING GROUP, LLC (EPIC) FOR SIMPLIFY i3® SOFTWARE-AS-A-SERVICE (SaaS) PLATFORM (PBA-25-018) AND TASK AUTHORIZATIONS ON A PER PROJECT BASIS** (Cost: Total Authorized to Date: \$0.00 - GSA Pilot Phase was \$150,000. This Approval Cost: N/A - Task Authorizations. Cumulative Total: \$0.00) (M. Chavez)
- 7O. **APPROVAL AND EXECUTION OF SIMPLIFY i3® - ENHANCEMENTS FOR CIP DATA MANAGEMENT - TASK AUTHORIZATION # 1.** (Cost: Total Authorized to Date: \$0.00 This Approval Cost: \$295,490.00 - Task Authorization #1. Cumulative Total \$295,490.00 (M. Chavez)
- 7P. **APPROVAL OF ADVANCED UTILITY SYSTEMS (AUS) LICENSES AND CIS INFINITY RENEWALS FOR TOHO EAST AND WEST** (Cost: Total Authorized to Date: \$322,500. This Approved Cost of \$395,825.45. Cumulative Total \$718,325.45) (M. Aviles)

8. Informational Presentations

- 8A. **CUSTOMER SERVICE UPDATE / ISSUE IDENTIFICATION AND RESOLUTION** (Cost: None) (H. Havey)
- 8B. **COMPUTERIZED MAINTENANCE MANAGEMENT SYSTEM UPDATE.** (Cost: None) (H. Weber)

9. Unfinished Business: None

10. New Business

- 10A. **REQUEST BY THE NRP GROUP FOR A VARIANCE FROM TOHO EFFICIENCY PROGRAM REQUIREMENTS FOR THE OSCEOLA VILLAGE APARTMENTS DEVELOPMENT.** (Cost: None) (V. Vargas)

11. Staff Reports

The following staff reports are provided for Board review. These items are included for information but are available for comment or discussion during this part of the agenda. If there are no comments or questions from the Board, no action is required and items will be considered closed.

- 11A. **PUBLIC RELATIONS QUARTERLY REPORT FOR APRIL-JUNE 2025** (Cost: None) (M. Grayson)
- 11B. **INFRASTRUCTURE EMERGENCY REPAIR STATUS** (Cost: None) (L. Shields)
- 11C. **CUSTOMER CREDITS BETWEEN \$10,000 AND \$50,000** (Cost: One (1) adjustment for a total of \$16,836.48.) (H. Havey)
- 11D. **MONTHLY FINANCIAL & STATISTICAL REPORT ENDING MAY 31, 2025** (Cost: None) (T. Villarosa)
- 11E. **ASSETS AND INFRASTRUCTURE CAPITAL PROJECT CONTINGENCY STATUS REPORT** (Cost: None) (R. Pelham)

12. Comments

Board Officials  
Executive Director  
General Counsel

13. Upcoming Events

Water Quality Month      8/1