



The Toho Water Authority Board of Supervisors (the Board) will hold a regular Board meeting at 5:00 p.m. on Wednesday, August 20, 2025.

Seating shall be subject to approved capacity. In addition to in-person attendance, members of the public may also listen/view this meeting by telephone or virtually through the Internet. Those attending in-person who wish to address the Board must submit a completed Hear the Audience Form.

Those interested in joining the meeting to listen by phone, or via the internet, can do so via the below Teams links:-

Microsoft Teams [Need help?](#)
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Meeting ID: 214 524 588 920
Passcode: DG6DW2SJ

Dial in by phone
[+1 872-256-3959,,765974596#](#) United States, Chicago
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Phone conference ID: 765 974 596#

Join on a video conferencing device
Tenant key: tohowater@m.webex.com
Video ID: 112 129 270 2

In accordance with Section 286.26, Florida Statutes: Any person needing assistance to participate in any of these proceedings should contact the office of the CEO/Executive Director at 407-944-5130 or via email at tohoattend@tohowater.com prior to the meeting.

In accordance with Section 286.0105, Florida Statutes: Any person wishing to appeal any decision made by the Board with respect to any matter considered at such meeting or hearing will need to ensure that verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is made.



951 Martin Luther King Boulevard, Kissimmee, FL 34741

www.tohowater.com 407.944.5000

TOHO WATER BOARD OF SUPERVISORS' MEETING AGENDA

August 20, 2025, at 5:00 p.m.

Henry Thacker
Chair

Rayelynn Ketchum
Vice Chair

Tom White
Secretary

John McAleenan
Supervisor

Hector Lizasuain
Supervisor

David Askew
Supervisor

Gary Phillips
Supervisor

Cheryl Grieb
Ex-Officio Board Member -
Osceola County

Angela Eady
Ex-Officio Board Member -
City of Kissimmee

Kolby Urban
Ex-Officio Board Member -
City of St. Cloud

Becky Troutman
Ex-Officio Board Member -
Polk County

Todd Swingle
CEO/Executive Director

Anthony Cotter
General Counsel

1. Meeting called to order.
2. A. Moment of Silent Reflection
B. Pledge of Allegiance
3. Approval of the Agenda
4. Awards and Presentations
5. Public Hearing
6. Hear the Audience
7. Consent Agenda

The Consent Agenda is a technique designed to expedite handling of routine and miscellaneous business of the Board of Supervisors. The Board of Supervisors in one motion may adopt the entire Agenda. The motion for adoption is non-debatable and must receive unanimous approval. By request of any individual member, any item may be removed from the Consent Agenda and placed upon the Regular Agenda for debate.

- 7A. **REQUEST APPROVAL OF THE TOHO BOARD MEETING MINUTES OF JULY 16, 2025** (Cost: None) (A. Smith)
- 7B. **APPROVAL OF A THIRD RENEWAL OF PROSOURCE TECHNOLOGIES, LLC AND ATWELL LLC CONSULTANT AGREEMENTS FOR REAL ESTATE ACQUISITION SERVICES. (RFQu-22-081).** (Cost: Total Authorized to Date: \$3,740,000. This Approved Cost: \$1,400,000. Cumulative Total: \$5,140,000) (M. Hewitt)
- 7C. **APPROVAL AND EXECUTION OF SIMPLIFY i3® - COMPUTERIZED MAINTENANCE MANAGEMENT (CMMS) SOFTWARE IMPLEMENTATION - TASK AUTHORIZATION #2** (Cost: Total Authorized to Date: \$0.00. This Approval Cost: \$689,300. Cumulative Total: \$984,790.) (H. Weber)

- 7D. **APPROVAL OF AUGUST 2025 ASSET DISPOSAL.** (Cost: None) (R. Henderson)
- 7E. **TOHO'S CUSTOMER EXPERIENCE: UPGRADE CISCO'S CLOUD COLLABORATION (SAAS) SOLUTION** (Cost: Total Authorized to Date 0.00. This Approval Cost: \$699,066.06. Cumulative Total: \$699,066.06) (M. Rios)
- 7F. **APPROVAL AND EXECUTION OF A CONSTRUCTION ENGINEERING INSPECTION SERVICES TASK AUTHORIZATION WITH TETRA TECH, INC. FOR THE CYPRESS LAKE ALTERNATIVE WATER SUPPLY RAW WATER MAIN PROJECT.** (Cost: Total Authorized to Date: \$123,130. This Approval Cost: \$256,806. Cumulative Total: \$379,936.) (D. Beatty)
- 7G. **APPROVAL AND EXECUTION OF CAMELOT WATER RECLAMATION FACILITY BLOWER REPLACEMENT PROJECT CONSTRUCTION MANAGER AT RISK AGREEMENT WITH WHARTON-SMITH, INC.** (Cost: Total Authorized to Date: \$0. This Approval Cost: \$2,998,760. Cumulative Total: \$2,998,760.) (C. VanFossen)
- 7H. PULLED
- 7I. **APPROVAL AND EXECUTION OF BW-25-012 AGREEMENT WITH TRIHEDRAL INC FOR THE PURCHASE AND SUPPORT OF VTSCADA SITE LICENSE FOR TOHO SCADA HMI SYSTEM.** (Cost: Total Authorized to Date: \$0.00. This Approval Cost: \$459,425. Cumulative Total \$459,425.) (J. Rodriguez)
- 7J. **APPROVAL AND EXECUTION OF IFB-25-022 AGREEMENT WITH QUALITY LAWN SERVICES UNLIMITED FOR LAWN MAINTENANCE OF LIFT STATIONS.** (Cost: Total Authorized to Date: \$0.00. This Approval Cost: \$750,000. Cumulative Total: \$750,000.) (J. Rodriguez)
- 7K. **APPROVAL AND EXECUTION OF IFB-25-023 AGREEMENT WITH GROSVENOR BUILDING SERVICES, LLC FOR JANITORIAL SERVICES.** (Cost: Total Authorized to Date: \$0.00. This Approval Cost: \$388,000. Cumulative Total: \$388,000) (J. Rodriguez)

- 7L. **APPROVAL AND EXECUTION OF THE SECOND AMENDMENT TO AGREEMENT WITH CALGON CARBON CORPORATION FOR GRANULATED ACTIVATED CARBON SUPPLY (PBA-22-002)** (Cost: Total Authorized to Date: \$1,832,880. This Approval Cost: \$450,000. Cumulative Total: \$2,282,880.) (E. Williams)
- 7M. **APPROVAL TO PURCHASE FOUR (4) VACUUM TRUCKS FROM NEXTRAN CENTER (FSA23-VEH21.0 HEAVY TRUCKS & FSA23-EQU21.0 SPEC #372)** (Cost: Total Authorized to Date: \$6,694,825. This Approval Cost: \$1,200,000. Cumulative Total: \$7,894,824.) (J. Leslie)
- 7N. **APPROVAL AND EXECUTION OF CONTINUING SERVICES AGREEMENT WITH USSI, LLC FOR INFLOW ABATEMENT SERVICES.** (Cost: Total Authorized to Date: \$0.00. This Approval Cost: \$1,760,000. Cumulative Total: \$1,760,000.) (T. Noyes)
- 7O. **ADDITIONAL CONSTRUCTION CONTINGENCY REQUEST FOR THE HICKORY TREE WATER MAIN PROJECT.** (Cost: Total Authorized to Date: \$3,757,913. This Approval Cost: \$293,000. Cumulative Total: \$4,050,913.) (P. Talavera)
- 7P. **FIRST AMENDMENT TO PIGGYBACK AGREEMENT 25-003 FOR MICROSOFT ENTERPRISE AGREEMENT RENEWAL (PBA-25-003)** (Cost: Total Authorized to Date: \$180,277.41. This Approval Cost: \$362,290.07. Cumulative Total: \$542,567.48) (M. Aviles)
- 7Q. **DELEGATION TO THE CEO/EXECUTIVE DIRECTOR TO NEGOTIATE AND APPROVE THE FIRST AMENDMENT TO TOHOPEKALIGA WATER AUTHORITY WATER, REUSE, AND WASTEWATER SYSTEM DEVELOPER'S SERVICE AGREEMENT WITH VISIONS AT ORLANDO WEST, LLC.** (Cost: Total Authorized to Date: \$0.00. This Approval Cost: \$3,600,000. Cumulative Total: \$3,600,000) (J. Martinez)
- 7R. **REQUEST TO APPROVE THE TERMS OF AN INTERIM WATER SERVICE AGREEMENT BETWEEN CENTRAL FLORIDA TOURISM OVERSIGHT DISTRICT AND TOHOPEKALIGA WATER AUTHORITY AND DELEGATION TO THE CEO/EXECUTIVE DIRECTOR TO NEGOTIATE AND EXECUTE THE AGREEMENT.** (Cost: Total Authorized to Date:

\$0.00. This Approval Cost: \$0.00. Cumulative Total: \$0.00.) (M. Smart)

- 7S. **APPROVAL AND EXECUTION OF A UTILITY CONSTRUCTION COST SHARING AGREEMENT KISSIMMEE PARK ROAD.** (Cost: Total Authorized to Date: \$0.00. This Approval Cost: \$2,025,907. Cumulative Total: \$2,025,907.) (C. Clough)
- 7T. **APPROVAL AND EXECUTION TO PIGGYBACK THE AGREEMENT BETWEEN THE HOUSTON-GALVESTON AREA COUNCIL (-GAC) AND ROBERT HALF INTERNATIONAL, INC. FOR TEMPORARY STAFFING, DIRECT-HIRE AND OTHER EMPLOYER SERVICES (PBA-25-021)** (Cost: Total Authorized to Date: \$0.00. This Approval Cost: \$400,000. Cumulative Total: \$400,000.) (A. Lavoie)
- 7U. **APPROVAL OF A SCOPE OF SERVICES TASK AUTHORIZATION WITH CPH TO SUPPORT DELIVER OF PROJECTS IN TOHO'S CURRENT FIVE-YEAR CAPITAL PLAN.** (Cost: Total Authorized to Date: \$7,882,326. This Approval Cost: \$3,066,540. Cumulative Total: \$10,948,866.) (M. Chavez)
- 7V. PULLED
- 7W. **APPROVAL OF FUNDING FOR TYLER TECHNOLOGY SOFTWARE (SAAS)** (Cost: Total Authorized to Date: \$0.00. This Approval Cost: \$1,415,934.14. Cumulative Total: \$1,415,937.14) (M. Aviles)
- 7X. **EMPLOYEE HANDBOOK – CEO/EXECUTIVE DIRECTOR AND GENERAL COUNSEL UPDATES** (Cost: None) (K. Rentz)
- 7Y. **APPROVAL OF THE THIRD AMENDMENT TO THE DEVELOPER'S SERVICE AGREEMENT BETWEEN D.R. HORTON, INC., AND TOHOPEKALIGA WATER AUTHORITY.** (Cost: Total Authorized to Date: \$0.00. This Approval Cost: \$1,434,715.85. Cumulative Total: \$1,434,715.85) (V. Vargas)
- 7Z. **REQUEST TO AUTHORIZE CEO/EXECUTIVE DIRECTOR TO APPROVE AND EXECUTE CONSTRUCTION CONTRACT WITH CATHCART CONSTRUCTION FOR UTILITY RELOCATIONS AT US 192 FROM CR532 TO ARTHUR J GALLAGHER BOULEVARD** (Cost: Total Authorized to Date:

\$0.00. This Approval Cost: \$294,550. Cumulative Total: \$294,550.) (S. Fernandez)

- 7AA. **REQUEST TO APPROVE FIRST AMENDMENT O INTERLOCAL AGREEMENT FOR LAND EXCHANGE BETWEEN OSCEOLA COUNTY, FLORIDA AND TOHOPEKALIGA WATER AUTHORITY.** (Cost: None) (R. Alfonso)
- 7AB. **APPROVAL AND EXECUTION OF A CONSTRUCTION CONTRACT WITH HARRIS-MCBURNEY COMPANY FOR THE DYER BOULEVARD FORCE MAIN REPLACEMENT PHASE 1 PROJECT.** (Cost: Total Authorized to Date: \$0.00. This Approval Cost: \$2,860,223.93, Cumulative Total: \$2,860,223.93) (K. Burgess)
- 7AC. **APPROVAL OF A THREE PARTY INTERLOCAL AGREEMENT BETWEEN TOHOPEKALIGA WATER AUTHORITY, OSCEOLA COUNTY AND CENTRAL FLORIDA EXPRESSWAY AUTHORITY FOR THE COUNTY ROAD 532 FROM US 17-92 TO OLD LAKE WILSON ROAD CONTRUCTION IMPROVEMENTS PROJECT.** (Cost: Total Authorized to Date: \$0.00. This Approval Cost: \$27,140,022. Cumulative Total: \$27,140,022. (J. Lamboy)
- 7AD. **APPROVAL AND EXECUTION OF AN ADDITIONAL DESIGN SCOPE OF SERVICES TASK AUTHORIZATION WITH BLACK AND VEATCH FOR THE HOAGLAND BLVD. WATER MAIN EXTENSION PROJECT.** (Cost: Total Authorized to Date: \$605,617. This Approval Cost: \$42,416. Cumulative Total: \$648,033.) (K. Burgess)
- 7AE. **APPROVAL AND EXECUTION OF A CONSULTING SERVICES SCOPE OF SERVICES TASK AUTHORIZATION WITH BLACK & VEATCH FOR THE DYER BLVD. FORCE MAIN REPLACEMENT PHASE 2 PROJECT, FROM FLORA BLVD. TO CARROLL STREET.** (Total Authorized to Date: \$0.00. This Approval Cost: \$329,365.11. Cumulative Total: \$329,365.11) (K. Burgess)

8. Informational Presentations: None

9. Unfinished Business

- 9A. **GENERAL COUNSEL SEARCH – FINAL CANDIDATE RECOMMENDATIONS** (Cost: None) (K. Rentz)
10. New Business: None
11. Staff Report
 - 11A. **TAP QUARTERLY REPORT** (Cost: None) (H. Havey)
 - 11B. **QUARTERLY FINANCIAL REPORT** (Cost: None) (T. Villarosa)
 - 11C. **EXECUTED AND RECORDED DEVELOPER’S SERVICE AGREEMENTS FROM JANUARY 1, 2025, THROUGH JULY 17, 2025** (Cost: None) (R. Biron)
 - 11D. **APPROVAL 3RD QTR 2025 WATER CONSERVATION** (Cost: None) (R. Tilley)
 - 11E. **INFRASTRUCTURE EMERGENCY REPAIR STATUS** (Cost: None) (M. Chavez)
 - 11F. **QUARTERLY INVESTMENT REPORT BY PFM GROUP – QUARTER ENDING JUNE 30, 2025** (Cost: None) (R. Henderson)
 - 11G. **PRIVATE DEVELOPMENT ACTIVITY UPDATE MID FY 2025** (Cost: None) (R. Biron)
 - 11H. **KPI PERFORMANCE REPORT – FY2025 3RD QUARTER UPDATE** (Cost: None) (G. Henry)
 - 11I. **CUSTOMER ADJUSTMENTS BETWEEN \$10K-\$50k** (Cost: This Request: \$49,609.37) (H. Havey)
12. Comments
 - Board Officials
 - Executive Director
 - General Counsel
13. Upcoming Events
 - 2025 Fandom Kissimmee 9/13
 - National IT Professionals Day 9/16



Toho Water Board of Supervisors – Operating Budget Workshop

Date and Time: Wednesday, August 20, 2025

- after Regular Board meeting at 5:00PM

Board Members and Executive Staff:

Henry Thacker - Chair

Rayelynn Ketchum - Vice Chair

Tom White - Secretary

John McAleenan – Supervisor

Hector Lizasuain – Supervisor

Dave Askew – Supervisor

Gary Phillips - Supervisor

Cheryl Grieb - Ex-Officio Board Member - Osceola County

Angela Eady - Ex-Officio Board Member - City of Kissimmee

Kolby Urban – Ex-Officio Board Member – City of St. Cloud

Rick Wilson - Ex-Officio Board Member - Polk County

Todd P. Swingle - Executive Director

Anthony Cotter - General Counsel

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- 1. Toho Water Authority - Operating Budget Approval Presentation.**
(Henderson)