



**PUBLIC NOTICE**  
**Notice of Public Meeting: Evaluation Committee Meeting**

**To:** Public  
**From:** Charvelle M. Adorkor, Procurement Coordinator II, Procurement Services Department  
**Subject:** RFP-25-005 Instrumentation and Control Services  
**Date:** August 12, 2025

Toho Water Authority will hold the first evaluation committee meeting for the above-mentioned solicitation on August 27, 2025, at 9:00 a.m. The meeting will be held on Microsoft Teams.

Public comments may be limited to specific agenda items. For inquiries, please contact Charvelle M. Adorkor Procurement Coordinator II, at [procurement@tohowater.com](mailto:procurement@tohowater.com).

The following information provides access to the meeting via **Microsoft Teams**:

**Microsoft Teams** [Need help?](#)

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Meeting ID: 259 813 984 954 2

Passcode: Pp6GA3Qt

**Meeting Objective:** The Evaluation Committee members will discuss their review of the submitted proposals and rank the proposals to make a recommendation for award or shortlist firms in accordance with Florida Statutes.

**Meeting Agenda:**

- Welcome/Introductions
- Public Comment
- Scoring/Proposal Discussion
- Recommendation by Committee
- Closing Remarks