



The Toho Water Authority Board of Supervisors (the Board) will hold a regular Board meeting at 5:00 p.m. on Wednesday, October 15, 2025.

Seating shall be subject to approved capacity. In addition to in-person attendance, members of the public may also listen/view this meeting by telephone or virtually through the Internet. Those attending in-person who wish to address the Board must submit a completed Hear the Audience Form.

Those interested in joining the meeting to listen by phone, or via the internet, can do so via the below Teams links:-

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In accordance with Section 286.26, Florida Statutes: Any person needing assistance to participate in any of these proceedings should contact the office of the CEO/Executive Director at 407-944-5130 or via email at [tohoattend@tohowater.com](mailto:tohoattend@tohowater.com) prior to the meeting.

In accordance with Section 286.0105, Florida Statutes: Any person wishing to appeal any decision made by the Board with respect to any matter considered at such meeting or hearing will need to ensure that verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is made.



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## TOHO WATER BOARD OF SUPERVISORS' MEETING AGENDA

**October 15, 2025 at 5:00 p.m.**

Henry Thacker  
Chair

Rayelynn Ketchum  
Vice Chair

Tom White  
Secretary

John McAleenan  
Supervisor

Hector Lizasuain  
Supervisor

David Askew  
Supervisor

Gary Phillips  
Supervisor

Cheryl Grieb  
Ex-Officio Board Member -  
Osceola County

Angela Eady  
Ex-Officio Board Member -  
City of Kissimmee

Kolby Urban  
Ex-Officio Board Member -  
City of St. Cloud

Becky Troutman  
Ex-Officio Board Member -  
Polk County

Todd Swingle  
CEO/Executive Director

Anthony Cotter  
General Counsel

1. Meeting called to order
2.
  - A. Moment of Silent Reflection
  - B. Pledge of Allegiance
3. Approval of the Agenda
4. Awards and Presentations – None
5. Public Hearing - None
6. Hear the Audience
7. Consent Agenda

The Consent Agenda is a technique designed to expedite handling of routine and miscellaneous business of the Board of Supervisors. The Board of Supervisors in one motion may adopt the entire Agenda. The motion for adoption is non-debatable and must receive unanimous approval. By request of any individual member, any item may be removed from the Consent Agenda and placed upon the Regular Agenda for debate.

- 7A. **REQUEST APPROVAL OF THE GENERAL COUNSEL INTERVIEWS SPECIAL MEETING ON SEPTEMBER 10, 2025 AND THE TOHO BOARD MEETING MINUTES OF SEPTEMBER 17, 2025** (Cost: None) (A. Smith)
- 7B. **APPROVAL OF A CONSTRUCTION MANAGER AT RISK SERVICES AGREEMENT WITH PCL CONSTRUCTION FOR THE CYPRESS WEST WATER RECLAMATION FACILITY SLUDGE DRYING BED BAYS EXPANSION PROJECT.** (Cost: Total Authorized to Date: \$17,266. This Approval Cost: \$524,657. Cumulative Total: \$541,923.) (H. Sanchez)
- 7C. **APPROVAL AND EXECUTION OF ADDENDUM 21 WITH WSP TO PROVIDE ADDITIONAL DESIGN AND CONSTRUCTION ADMINISTRATION SERVICES FOR THE**

**TOHO RESERVOIR SURFACE WATER TREATMENT FACILITY PROJECT AND A DESIGN AND CONSTRUCTION ADMINISTRATION SERVICES CONTINGENCY.** (Cost: Total Authorized to Date: \$5,680,595.67. This Approval Cost: \$1,607,192.07. Cumulative Total: \$7,287,787,74) (T. Pang)

7D. **APPROVAL AND EXECUTION OF A SCOPE OF SERVICES AND TASK AUTHORIZATION WITH ARDAMAN & ASSOCIATES, INC., AND A CONTINGENCY TO PROVIDE CONSTRUCTION TESTING SERVICES FOR THE TOHO RESERVOIR SURFACE WATER TREATMENT FACILITY PROJECT (RFQu-20-045).** (Cost: Total Authorized to Date: \$0.00. This Approval Cost: \$336,287. Cumulative Total: \$336,287) (T. Pang)

7E. **APPROVAL OF OCTOBER 2025 ASSET DISPOSAL** (Cost: None) (M. Mzee)

7F. **APPROVAL AND EXECUTION OF GUARANTEED MAXIMUM PRICE AMENDMENT 2 WITH PC CONSTRUCTION FOR THE WATER TREATMENT PLANT #4 UPGRADE CONSTRUCTION PROJECT.** (Cost: Total Authorized to Date: \$27,879,843. This Approval Cost: \$41,139,095. Cumulative Total: \$68,018,938.) (T. Pang)

7G. **APPROVAL OF SELECTION OF THE TOP RANKED FIRM, THE HASKELL COMPANY, AS THE CONSTRUCTION MANAGER AT RISK (CMAR) FOR HARMONY WRF EXPANSION PROJECT AND AUTHORIZATION OF CEO/EXECUTIVE DIRECTOR TO NEGOTIATE AND EXECUTE THE CMAR AGREEMENT AND PRECONSTRUCTION PHASE SERVICES FOR THE PROJECT AND A CONTINGENCY.** (Cost: Total Authorized to Date: \$0. This Approval Cost: \$300,000. Cumulative Total: \$300,000.) (L. Zhou)

7H. **APPROVAL AND EXECUTION OF A LOW BID EQUIPMENT PURCHASE AND CONTRACT WITH BARNEY'S PUMPS, INC. FOR LIFT STATIONS K040 AND K41 PUMPS, CONTROL PANEL AND ASSOCIATED ITEMS.** (Cost: Total Authorized to Date: \$0. This Approval Cost: \$259,208. Cumulative Total: \$259,208.) (M. Smart)

7I. PULLED

- 7J. **APPROVAL AND EXECUTION OF A FIRST AMENDMENT TOHOPEKALIGA WATER AUTHORITY WATER, REUSE, AND WASTEWATER SYSTEM DEVELOPER'S SERVICE AGREEMENT WITH KB HOME, LLC. FOR THE SHORES PROJECT.** (Cost: None) (C. Clough)
- 7K. **APPROVAL AND EXECUTION OF THE FIRST AMENDMENT TO AGREEMENT WITH BADGER METER, INC., FOR ADVANCED METER INFRASTRUCTURE (AMI) CELLULAR SOLUTION AND MONITORING SOFTWARE FROM BADGER METER, INC. (BW-25-010).** (Cost: Total Authorized to Date: \$4,426,522.48. This Approval Cost: \$440,000. Cumulative Total: \$4,866,522.48) (H. Havey)
- 7L. **APPROVAL AND EXECUTION OF A SCOPE OF SERVICES AND TASK ORDER WITH CPH CONSULTING, LLC FOR PRIVATE DEVELOPMENT REVIEWS; WATER AND WASTEWATER MAIN EXTENSIONS.** (Cost: Total Authorized to Date: \$710,000. This Approval Cost: \$700,000. Cumulative Total: \$1,410,000.) (L. Hanson)
- 7M. **APPROVAL OF THE SECOND AMENDMENT TO AGREEMENT WITH FERGUSON ENTERPRISES, LLC FOR THE PURCHASE OF WASTEWATER PIPES, VALVES, FITTINGS AND ACCESSORIES (PBA-20-113)** (Cost: Total Authorized to Date: \$8,500,000. This Approval Cost: \$600,000. Cumulative Total \$9,100,000.) (T. Collins)
- 7N. **APPROVAL AND EXECUTION OF AN ENGINEERING DESIGN SERVICES SCOPE OF SERVICES AND TASK ORDER WITH ALAN PLUMMER AND ASSOCIATES, INC. FOR THE SOUTHSIDE WRF REUSE POND EXPANSION PROJECT DESIGN AND A DESIGN CONTINGENCY.** (Cost: Total Authorized to Date: \$0. This Approval Cost: \$549,437. Cumulative Total: \$549,437.) (A. Kardash)
- 7O. **APPROVAL AND EXECUTION OF A CITY OF ST. CLOUD HOUSING AND URBAN DEVELOPMENT CPF GRANT AGREEMENT NUMBER B-23-CP-FL-0430 SUBRECIPIENT AGREEMENT FOR THE HOPKINS PARK SEPTIC-TO-SEWER PROJECT.** (Cost: None) (M. Hewitt)
- 7P. **APPROVAL AND EXECUTION OF A CITY OF ST. CLOUD AND URBAN DEVELOPMENT CPF GRANT AGREEMENT NUMBER B-22-CP-FL-0264 SUBRECIPIENT GRANT**

**AGREEMENT FOR THE SOUTH SIDE WATER RECLAMATION REUSE STORAGE POND EXPANSION PROJECT. (Cost: None) (M. Hewitt)**

- 7Q. **APPROVAL OF FUNDING FOR THE REIMBURSEMENT OF UTILITY UPSIZING COSTS IN THE EDGEWATER DEVELOPMENT AND DELEGATION TO THE CEO/EXECUTIVE DIRECTOR TO EXECUTE A REIMBURSEMENT AGREEMENT. APPROVAL OF ADDITIONAL FUNDING FOR A PREVIOUSLY BOARD APPROVED EDGEWATER UTILITY UPSIZING REIMBURSEMENT. (Cost: Total Authorized to Date: \$0. This Approval Cost: \$1,888,142. Cumulative Total: \$1,888,142.) (C. Clough)**
- 7R. **APPROVAL OF A LOW CONSTRUCTION BID FROM SANPIK, INC. FOR THE S. POINCIANA BLVD AND ROBERT MCLANE BLVD. GRAVITY SEWER REHABILITATION PROJECT. APPROVAL OF A CONSTRUCTION CONTINGENCY AND DELEGATION TO THE CEO/EXECUTIVE DIRECTOR TO EXECUTE THE CONSTRUCTION CONTRACT. (Cost: Total Authorized to Date: \$0. This Approval Cost: \$1,313,809. Cumulative Total: \$1,313,809.) (L. Shields)**
- 7S. **APPROVAL OF THE RANKING FIRMS AND THE SELECTION OF THE TOP RANKED FIRM, AECOM TECHNICAL SERVICES, INC., TO PROVIDE CONSULTING SERVICES FOR THE SOUTH POINCIANA BOULEVARD TRANSMISSION MAIN PROJECT FROM CRESENT LAKES WAY TO SOUTH ORANGE BLOSSOM TRAIL. (Cost: None) (H. Sanchez)**
- 7T. **APPROVAL TO PURCHASE THE ANNUAL VEHICLE REQUIREMENTS FROM THE STATE CONTRACT, FL. SHERIFF CONTRACT, GOV DEALS, ENTERPRISE FLEET, GEORGE GIDEON AUCTION, CITY OF TALLAHASSEE, TOHO BID OR OTHER PURCHASING METHOD THAT COMPLIES WITH TOHO'S PROCUREMENT MANUAL. (Cost: Not to Exceed \$5,012,000.) (J. Hall)**
- 7U. **APPROVAL AND EXECUTION OF SEPARATE AGREEMENTS WITH ENGINEERED SPRAY SOLUTIONS LLC, GML COATINGS LLC AND INSITUFORM TECHNOLOGIES LLC FOR MANHOLE, WET WELL STRUCTURE SEALING, COATING AND LINING**

**SERVICES.** (Cost: Total Authorized to Date: \$0. This Approval Cost: \$3,990,000. Cumulative Total: \$3,990,000.) (T. Noyes)

- 7V. **APPROVAL AND EXECUTION OF PBA-25-031 AGREEMENT WITH SUNBELT RENTALS FOR EQUIPMENT AND TOOL RENTAL SERVICES.** (Cost: Total Authorized to Date: \$0. This Approval Cost: \$800,000. Cumulative Total: \$800,000.) (J. Rodriguez)
- 7W. **APPROVAL AND EXECUTION OF RFP-25-005 AGREEMENT WITH BCI TECHNOLOGIES, GENERAL CONTROL SYSTEMS INC, INFRAMARK LLC, MCKIM & CREED INC. AND REVERE CONTROL SYSTEMS, LLC FOR INSTRUMENTATION AND CONTROL SERVICES.** (Cost: Total Authorized to Date \$0. This Approval Cost: \$3,000,000. Cumulative Total: \$3,000,000.) (J. Rodriguez)
- 7X. **APPROVAL AND EXECUTION OF THE FIRST AMENDMENT TO AGREEMENT WITH CJ'S SALES AND SERVICE FOR GENERATOR MAINTENANCE SERVICES (IFB-23-145).** (Cost: Total Authorized to Date: \$824,000. This Approval Cost: \$415,000. Cumulative Total: \$1,239,000.) (J. Rodriguez)
- 7Y. **APPROVAL AND EXECUTION OF THE SECOND AMENDMENT TO AGREEMENT WITH INSITUFORM FOR CURED IN PLACE PIPE SERVICES (CIPP) (PBA-24-113).** (Cost: Total Authorized to Date: \$250,000. This Approved Cost: \$600,000. Cumulative Total: \$850,000.) (J. Leslie)
- 7Z. **APPROVAL AND EXECUTION OF SECOND AMENDMENT WITH ST. CLOUD WELDING AND FABRICATION, INC. FOR WELDING SERVICES (IFB-23-076).** (Cost: Total Authorized to Date: \$265,000. This Approval Cost: \$165,000. Cumulative Total: \$430,000.) (J. Rodriguez)
- 7AA. **APPROVAL OF A CONSTRUCTION MANAGEMENT AT RISK AGREEMENT WITH PCL CONSTRUCTION FOR CYPRESS WATER RECLAMATION FACILITY CLARIFIERS REHABILITATION PROJECT.** (Cost: Total Authorized to Date: \$0. This Approval Cost: \$569,140. Cumulative Total: \$569,140.) (H. Sanchez)
- 7AB. **APPROVAL AND EXECUTION OF IFB-25-014 AGREEMENT WITH NATIONAL METERING SERVICES,**

**INC FOR WATER METERS AND METER TRANSMITTAL UNITS (MTU'S/AMIS) CHANGE OUTS.** (Cost: Total Authorized to Date: \$0. This Approval Cost: \$3,315,900. Cumulative Total: \$3,315,900.) (H. Havey)

7AC. **APPROVAL OF A CONSTRUCTION MANAGEMENT AT RISK AGREEMENT WITH PCL CONSTRUCTION FOR CYPRESS WEST RECLAMATION FACILITY INSTALLATION OF A MECHANICAL SCREEN PROJECT.** (Cost: Total Authorized to Date: \$0. This Approval Cost: \$1,711,616. Cumulative Total: \$1,711,616.) (H. Sanchez)

7AD. **APPROVAL TO WAIVE TOHO'S COMPETITIVE BIDDING PROCESS AND TO DELEGATE CONTRACT NEGOTIATION AND EXECUTION TO THE CEO/EXECUTIVE DIRECTOR FOR THE REPLACEMENT OF THE MARIGOLD 14-INCH WASTEWATER FORCE MAIN AT CYPRESS PARKWAY.** (Cost: Total Authorized to Date: \$720,500. This Approval Cost: \$1,200,000. Cumulative Total: \$1,920,500) (G. Eversole)

8. Informational Presentations: None

9. Unfinished Business

9A. **APPROVAL AND EXECUTION OF NEW GENERAL COUNSEL CONTRACT WITH JAD BREWER FOR THE GENERAL COUNSEL POSITION.** (Cost: Annual Salary of \$235,000 plus benefits, including a \$550 vehicle allowance) (K. Rentz)

10. New Business

10A. **APPROVAL OF TOHO FY26 SPECIAL DISTRICT GOALS** (Cost: None) (H. Havey)

11. Staff Report

11A. **CUSTOMER ADJUSTMENTS BETWEEN \$10K - \$50K.** (Cost: This one (1) Request \$10,775.96) (H. Havey)

11B. **MONTHLY FINANCIAL & STATISTICAL REPORT** (Cost: None) (T. Villarosa)

11C. **INFRASTRUCTURE EMERGENCY REPAIR STATUS** (Cost: None) (M. Chavez)

11D. **ASSETS AND INFRASTRUCTURE CAPITAL PROJECT  
CONTINGENCY STATUS REPORT.** (Cost: None) (M.  
Chavez)

12. Comments

Board Officials  
Executive Director  
General Counsel

13. Upcoming Events

Imagine a Day Without Water	10/16
Game of the Week - @Gateway vs Poinciana	10/17
Touch a Truck event	10/18
Game of the Week - @Poinciana vs Liberty	10/24
Boo! On Broadway	10/24
Tohooversary - 22	10/31
Toho Movie in the Park – The Lorax	11/7
Osceola Magic Opening Night	11/7
Pioneer Day	11/8
Veterans Day Parade	11/8
World Toilet Day	11/19
GIS Day	11/19