



The Toho Water Authority Board of Supervisors (the Board) will hold a regular Board meeting at 5:00 p.m. on Wednesday, November 19, 2025.

Seating shall be subject to approved capacity. In addition to in-person attendance, members of the public may also listen/view this meeting by telephone or virtually through the Internet. Those attending in-person who wish to address the Board must submit a completed Hear the Audience Form.

Those interested in joining the meeting to listen by phone, or via the internet, can do so via the below Teams links:-

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Tenant key: tohowater@m.webex.com

Video ID: 116 383 080 9

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In accordance with Section 286.26, Florida Statutes: Any person needing assistance to participate in any of these proceedings should contact the office of the CEO/Executive Director at 407-944-5130 or via email at tohoattend@tohowater.com prior to the meeting.

In accordance with Section 286.0105, Florida Statutes: Any person wishing to appeal any decision made by the Board with respect to any matter considered at such meeting or hearing will need to ensure that verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is made.



951 Martin Luther King Boulevard, Kissimmee, FL 34741

www.tohowater.com 407.944.5000

TOHO WATER BOARD OF SUPERVISORS' MEETING AGENDA

November 19, 2025 at 5:00 p.m.

Henry Thacker
Chair

Rayelynn Ketchum
Vice Chair

Tom White
Secretary

John McAleenan
Supervisor

Hector Lizasuain
Supervisor

David Askew
Supervisor

Gary Phillips
Supervisor

Cheryl Grieb
Ex-Officio Board Member -
Osceola County

Angela Eady
Ex-Officio Board Member -
City of Kissimmee

Kolby Urban
Ex-Officio Board Member -
City of St. Cloud

Becky Troutman
Ex-Officio Board Member -
Polk County

Todd Swingle
CEO/Executive Director

Anthony Cotter
General Counsel

1. Meeting called to order
2.
 - A. Moment of Silent Reflection
 - B. Pledge of Allegiance
3. Approval of the Agenda
4. Awards and Presentations - None
5. Public Hearing
 - 5A. **PUBLIC HEARING FOR THE ADOPTION OF
ADJUSTMENTS TO INDUSTRIAL PRETREATMENT
PROGRAM SURCHARGE RATES** (Cost: None) (J. Farrell)
6. Hear the Audience
7. Consent Agenda

The Consent Agenda is a technique designed to expedite handling of routine and miscellaneous business of the Board of Supervisors. The Board of Supervisors in one motion may adopt the entire Agenda. The motion for adoption is non-debatable and must receive unanimous approval. By request of any individual member, any item may be removed from the Consent Agenda and placed upon the Regular Agenda for debate.

 - 7A. **REQUEST APPROVAL OF THE TOHO BOARD MEETING
MINUTES OF OCTOBER 15, 2025.** (Cost: None) (A. Smith)
 - 7B. **APPROVAL AND EXECUTION OF A CONSULTANT
SERVICES AGREEMENT AND TASK ORDER WITH
STANTEC CONSULTING SERVICES, INC. FOR THE
SOUTHPORT ROAD TO PLEASANT HILL ROAD
INTERSECTION WATER TRANSMISSION MAIN
PROJECT.** (Cost: Total Authorized to Date: \$0.00. This
Approval Cost: \$4,228,901.76. Cumulative Total:
\$4,228,901.76) (P. Jung)

- 7C. **APPROVAL AND EXECUTION OF AN ENGINEERING DESIGN SERVICES TASK AUTHORIZATION AND SCOPE OF SERVICES WITH WEBSTER ENVIRONMENTAL ASSOCIATES, INC. FOR HYDOGEN SULFIDE REMOVAL IMPROVMENTS AT THE SOUTHWEST WATER TREATMENT PLANT.** (Cost: Total Authorized to Date: \$2,253,186. This Approval Cost: \$2,155,153. Cumulative Total: \$4,408,339.) (A. Kardash)
- 7D. **APPROVAL AND EXECUTION OF A FIRST AMENDMENT TO TOHOPEKALIGA WATER AUTHORITY WATER, REUSE, AND WASTEWATER SYSTEM DEVELOPER'S SERVICE AGREEMENT WITH BOGGY CREEK ROAD REALTY, LLC FOR THE SIMPSON CROSSINGS MULTIFAMILY PROJECT.** (Cost: None) (J. Martinez)
- 7E. **APPROVAL AND EXECUTION OF A DEVELOPER'S SERVICE AGREEMENT WITH JOHNSTON SPRINGS LLC FOR THE JOHNSTON SPRINGS EXPANSION AT PLEASANT HILL ROAD PROJECT.** (Cost: None) (L. Bird)
- 7F. **DELEGATION TO THE CEO/EXECUTIVE DIRECTOR TO APPROVE AND NEGOTIATE A REIMBURSEMENT AGREEMENT WITH LENNAR CORPORATION MODIFYING A BOARD APPROVED REIMBURSEMENT AGREEMENT BY REVISING THE REIMBURSEMENT FROM SYSTEM DEVELOPMENT CHARGE CREDITS TO CASH.** (Cost: Total Authorized to Date: \$1,038,460. This Approval Cost: \$0.00. Cumulative Total: \$1,038,460.) (J. Martinez)
- 7G. **APPROVAL AND EXECUTION OF A DEVELOPER'S SERVICE AGREEMENT WITH EDGEWATER PROPERTY HOLDINGS, LLC FOR THE EDGEWATER ED-6 PHASE 3B DEVELOPMENT.** (Cost: None) (A. Haney)
- 7H. **APPROVAL AND EXECUTION OF AN ENGINEERING DESIGN SCOPE OF SERVICES AND TASK AUTHORIZATION WITH HAZEN AND SAWYER, P.C. FOR THE FRIARS COVE WATER MAIN PROJECT.** (Cost: Total Authorized to Date: \$469,120. This Approval Cost: \$1,438,178. Cumulative Total: \$1,907,298) (G. Eversole)
- 7I. **APPROVAL AND EXECUTION OF THE PIGGYBACK AGREEMENT WITH FERGUSON ENTERPRISES, LLC FOR THE PROVISION OF INVENTORY PARTS USING**

SEMINOLE COUNTY CONTRACT# IFB-605032-25/LTT. (PBA-26-003). (Cost: Total Authorized to Date: \$0.00. This Approval Cost: \$7,500,000. Cumulative Total: \$7,500,000) (T. Collins)

- 7J. **APPROVAL OF THE SELECTION OF WHARTON-SMITH, INC. FOR CONSTRUCTION MANAGER AT RISK SERVICES FOR THE SANDHILL WATER RECLAMATION FACILITY ADVANCED WASTEWATER TREATMENT AND ODOR CONTROL PROJECT (RFQU-25-012).** (Cost: None) (G. Eversole)
- 7K. **APPROVAL OF A BID WAIVER TO PURCHASE A WASTEWATER TREATMENT PROCESS PRETREATMENT MECHANICAL SCREEN FROM HYDRO DYNE ENGINEERING FOR CYPRESS WEST WATER RECLAMATION FACILITY AND DELEGATION TO THE CEO/EXECUTIVE DIRECTOR TO EXECUTE THE PURCHASE AGREEMENT.** (Cost: Total Authorized to Date: \$0.00. This Approval Cost: \$500,600. Cumulative Total: \$500,600.) (H. Sanchez)
- 7L. **APPROVAL AND EXECUTION OF THE FIRST AMENDMENT TO THE BID WAIVER BW-24-192 AGREEMENT WITH U.S. WATER SERVICE CORPORATION FOR WATER PLANT OPERATION SERVICES** (Cost: Total Authorized to Date: \$350,000. This Approval Cost: \$265,000. Cumulative Total: \$615,000.) (D. Vedner)
- 7M. **APPROVAL OF SELECTION OF DESIGN BUILD (DB) FIRMS TO PROVIDE DESIGN CONSTRUCTION SERVICES (MULTIPLE PROJECTS) RFQU-25-004.** (Cost: None) (M. Chavez)
- 7N. **APPROVAL OF A SCOPE OF SERVICES AND CONTINGENCY TO PROVIDE FISCAL YEAR 2026 LONG RANGE WATER SUPPLY PLANNING, ENVIRONMENTAL REGULATION MONITORING AND SUPPLY, AND WATER SYSTEM OPERATIONAL PLANNING CONSULTING SERVICES.** (Cost: Total Authorized to Date: \$0.00. This Approval Cost: \$360,617.20. Cumulative Total: \$360,617.20) (M. Doan)
- 7O. **APPROVAL AND EXECUTION OF SECOND AMENDMENT TO AGREEMENT WITH BADGER METER, INC FOR**

**ADVANCED METER INFRASTRUCTURE (AMI)
CELLULAR SOLUTION AND MONITORING SOFTWARE
(BW-25-010). No Memo in Folder (H. Havey)**

8. Informational Presentations

- 8A. **QUARTERLY INVESTMENT REPORT BY PFM GROUP –
QUARTER ENDING SEPTEMBER 30, 2025.** (Cost: None)
(R. Henderson)
- 8B. **CUSTOMER SERVICE UPDATE.** (Cost: None) (H. Havey)
- 8C. **KPI PERFORMANCE REPORT – FY2025 4TH QUARTER
UPDATE.** (Cost: None) (G. Henry)
- 8D. **QUARTERLY FINANCIAL REPORT.** (Cost: None) (T.
Villarosa)
- 8E. **2026 FINANCING STRATEGY AND TIMELINE UPDATE**
(Cost: None) (T. Villarosa)

9. Unfinished Business - None

10. New Business

- 10A. **APPROVAL OF 2026 TOHO BOARD MEETING AND
WORKSHOP SCHEDULE.** (Cost: None) (A. Smith)
- 10B. **BOARD INPUT ON THE CEO/EXECUTIVE DIRECTOR
ANNUAL REVIEW.** (Cost: None) (A. Smith)
- 10C. **APPROVAL OF TOHO'S FY25 ANNUAL REPORT ON
SPECIAL DISTRICT GOALS.** (Cost: None) (C. Murillo)
- 10D. **APPROVAL AND EXECUTION OF THE RENTAL
AGREEMENT OF A GAC TREATMENT SYSTEM FOR
HARMONY WTP.** (Cost: Total Authorized to Date: \$0.00. This
Approval Cost: \$800,000. Cumulative Total: \$800,000.) (T.
Pang)

11. Staff Report

- 11A. **CUSTOMER ADJUSTMENTS BETWEEN \$10K-\$50K.**
(Cost: This one (1) request: \$13,055.52) (H. Havey)

- 11B. **INFRASTRUCTURE EMERGENCY REPAIR STATUS.**
(Cost: None) (M. Chavez)
- 11C. **REQUIRED COMMUNICATION BY THE INDEPENDENT AUDITORS.** (Cost: None) (R. Henderson)
- 11D. **TOHO ASSISTANCE PROGRAM (TAP) FY25 4TH QUARTER UPDATE.** (Cost: Total Authorized to Date: \$150,000. This Approval Cost: \$0.00. Cumulative Total: \$150,000.) (A. Mann)
- 11E. **PUBLIC RELATIONS QUARTERLY REPORT FOR JULY-SEPTEMBER 2025.** (Cost: None) (M. Grayson)
- 11F. **BOARD NOTIFICATION OF EMERGENCY PURCHASES OVER \$100,000 FOR ELESE DR RECLAIM VALVES, N POINCIANA BLVD MANHOLE REPLACEMENT, AND HYDROLOGICS ZERO DISCHARGE FLUSHING.** (Cost: Total Authorized to Date: \$540,004.91. This Approval Cost: \$0.00. Cumulative Total: \$540,004.91.) (J. Leslie)
- 11G. **APPROVAL OF THE 4TH QUARTER 2025 WATER CONSERVATION PROGRAM UPDATE.** (Cost: None) (R. Tilley)
- 11H. **FDEP SSO SHORT FORM CONSENT ORDER UPDATE.**
(Cost: None) (J. Farrell)

12. Comments

Board Officials
Executive Director
General Counsel

13. Upcoming Events

World Toilet Day	11/19
GIS Day	11/19
World Water Loss Day	12/4
St. Cloud Christmas Parade	12/6
APV Christmas Parade Float/Walkers	12/13
Festival of Lights Parade	12/13