



The Toho Water Authority Board of Supervisors (the Board) will hold a regular Board meeting at 5:00 p.m. on Wednesday, December 17, 2025.

Seating shall be subject to approved capacity. In addition to in-person attendance, members of the public may also listen/view this meeting by telephone or virtually through the Internet. Those attending in-person who wish to address the Board must submit a completed Hear the Audience Form.

Those interested in joining the meeting to listen by phone, or via the internet, can do so via the below Teams links:-

Microsoft Teams Need help?
Join the meeting now
Meeting ID: 227 048 277 545
Passcode: ST7nG6FT

Dial in by phone
+1 872-256-3959,,219315870# United States, Chicago
Find a local number
Phone conference ID: 219 315 870#

Join on a video conferencing device
Tenant key: tohowater@m.webex.com
Video ID: 116 383 080 9
More info

In accordance with Section 286.26, Florida Statutes: Any person needing assistance to participate in any of these proceedings should contact the office of the CEO/Executive Director at 407-944-5130 or via email at tohoattend@tohowater.com prior to the meeting.

In accordance with Section 286.0105, Florida Statutes: Any person wishing to appeal any decision made by the Board with respect to any matter considered at such meeting or hearing will need to ensure that verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is made.



951 Martin Luther King Boulevard, Kissimmee, FL 34741

www.tohowater.com 407.944.5000

TOHO WATER BOARD OF SUPERVISORS' MEETING AGENDA

December 17, 2025 at 5:00 p.m.

Henry Thacker
Chair

Rayelynn Ketchum
Vice Chair

Tom White
Secretary

David Askew
Assistant Secretary

Jeremy Fetzner
Supervisor

Hector Lizasuain
Supervisor

Gary Phillips
Supervisor

Cheryl Grieb
Ex-Officio Board Member -
Osceola County

Angela Eady
Ex-Officio Board Member -
City of Kissimmee

Kolby Urban
Ex-Officio Board Member -
City of St. Cloud

Becky Troutman
Ex-Officio Board Member -
Polk County

Todd Swingle
CEO/Executive Director

Jad Brewer
General Counsel

1. Meeting called to order
SWEARING IN OF JEREMY FETZER, AS BOARD MEMBER REPRESENTING THE CITY OF KISSIMMEE, COMPLETED BY KELLY SHRIEVES.
2.
 - A. Moment of Silent Reflection
 - B. Pledge of Allegiance
3. Approval of the Agenda
4. Awards and Presentations
5. Public Hearing
6. Hear the Audience
7. Consent Agenda

The Consent Agenda is a technique designed to expedite handling of routine and miscellaneous business of the Board of Supervisors. The Board of Supervisors in one motion may adopt the entire Agenda. The motion for adoption is non-debatable and must receive unanimous approval. By request of any individual member, any item may be removed from the Consent Agenda and placed upon the Regular Agenda for debate.
- 7A. REQUEST APPROVAL OF THE TOHO BOARD MEETING MINUTES OF **NOVEMBER 19, 2025** (Cost: None) (A. Smith)
- 7B. **APPROVAL AND EXECUTION OF AN ADDITIONAL DESIGN SCOPE OF SERVICES AND TASK AUTHORIZATION WITH TETRA TECH, INC. FOR THE CYPRESS LAKE ALTERNATIVE WATER SUPPLY WATER TREATMENT PLANT PROJECT.** (Cost: Total Authorized to Date: \$7,363,423. This Approval Cost: \$1,067,296. Cumulative Total: \$8,430,719) (D. Beatty)

- 7C. **APPROVAL AND EXECUTION OF AN ADDITIONAL ENGINEERING DESIGN SCOPE OF SERVICES AND TASK AUTHORIZATION WITH PLUMMER ASSOCIATES, INC. FOR THE ST. CLOUD DOWNTOWN WATER MAIN REPLACEMENTS PROJECT.** (Cost: Total Authorized to Date: \$320,604. This Approval Cost: \$108,096. Cumulative Total: \$482,700) (M. Smart)
- 7D. **APPROVAL OF THE SELECTION OF PC CONSTRUCTION COMPANY AS THE CONSTRUCTION MANAGER AT RISK FOR THE PARKWAY WATER RECLAMATION FACILITY PHASE I EXPANSION PROJECT AND DELEGATION TO THE CEO/EXECUTIVE DIRECTOR TO NEGOTIATE AND EXECUTE THE AGREEMENT AND PRECONSTRUCTION SERVICES ADDENDUM.** (Cost: Total Authorized to Date: \$0.00. This Approval Cost: \$225,000, Cumulative Total: \$225,000) (P. Jung)
- 7E. **APPROVAL AND EXECUTION OF A DEVELOPER'S SERVICE AGREEMENT WITH W1 PROPERTY HOLDINGS LLC FOR EDGEWATER ED 7 PHASE 1 AND 2 ROADWAY EXTENSION.** (Cost: Total Authorized to Date: \$0. This Approval Cost: \$504,000. Cumulative Total: \$504,000) (C. Clough)
- 7F. **DELEGATION TO THE CEO/EXECUTIVE DIRECTOR AUTHORITY TO APPROVE AND EXECUTE A DEVELOPER'S SERVICE AGREEMENT WITH PLAZA LAKES LLC. FOR THE HILLARD ISLE PHASE ONE DEVELOPMENT.** (Cost: None) (J. Martinez)
- 7G. **DELEGATION TO THE CEO/EXECUTIVE DIRECTOR AUTHORITY TO APPROVE AND EXECUTE A DEVELOPER'S SERVICE AGREEMENT WITH PARK SQUARE ENTERPRISES, LLC. FOR THE SUTTON LAKES DEVELOPMENT.** (Cost: None) (L. Bird)
- 7H. **APPROVAL AND EXECUTION OF THE FIRST AMENDMENT TO AGREEMENT WITH A.C. SCHULTES OF FLORIDA AND ALL WEBBS ENTERPRISES, INC FOR MAINTENANCE AND REPAIR OF WATER WELLS AND WATER PUMPS (IFB-25-004)** (Cost: Total Authorized To Date: \$0. This Approval Cost: \$600,000. Cumulative Total: \$600,000) (D. Vedner)

- 7I. **APPROVAL OF THE SELECTION OF BRASFIELD AND GORRIE AS THE CONSTRUCTION MANAGER AT RISK FOR THE LAKE MARION WRF ADVANCED WASTEWATER TREATMENT UPGRADE PROJECT AND DELEGATION TO THE CEO/EXECUTIVE DIRECTOR TO NEGOTIATE AND EXECUTE THE CMAR AGREEMENT AND PRECONSTRUCTION PHASE SERVICES ADDENDUM.** (Cost: Total Authorized to Date: \$0. This Approval Cost: \$225,000. Cumulative total: \$225,000) (L. Zhou)
- 7J. **APPROVAL OF FUNDING AND DELEGATION TO THE CEO/EXECUTIVE DIRECTOR EXECUTION OF AN AGREEMENT WITH ATLANTIC PIPE SERVICES LLC. FOR COLLECTION SYSTEM CLEANING AND INSPECTION SERVICES.** (Cost: total Authorized to Date: \$0. This Approval Cost: \$1,800,000. Cumulative Total: \$1,800,000) (T. Noyes)
- 7K. **APPROVAL AND EXECUTION OF A FIRST AMENDMENT TO A BUILDER UTILITY LINE EXTENSION AGREEMENT WITH CORREA GROUP INVESTMENTS INC., N.A.R.O.M.A INVESTMENT GROUP INCORPORATE, RIA INVESTMENTS INC. AND DR INVESTMENTS GROUP LLC.** (Cost: None) (L. Bird)
- 7L. **BOARD OF SUPERVISORS MEETING – NOVEMBER 2026 DATE ADJUSTMENT** (Cost: None) (A. Smith)

8. Informational Presentations

- 8A. **2025 STATUS OF PRIORITY PROJECTS & AWS UPDATE** (Cost: None) (J. Fogarty)
- 8B. **TOHO STRATEGIC PLAN BOARD SUMMARY PRESENTATION** (Cost: None) (R. Martinez)
- 8C. **PRIVATE DEVELOPMENT ACTIVITY UPDATE 2025** (Cost: None) (R. Biron)

9. Unfinished Business

- 9A. **REQUEST FOR AUTHORIZATION TO FILE PETITION FOR ADMINISTRATIVE HEARING AND/OR PETITION FOR DECLARATORY STATEMENT RELATING TO FDEP FINAL ORDER LAKE OKEECHOBEE BMAP** (Cost: None) (J. Brewer)

10. New Business (None)
11. Staff Report
 - 11A. **MONTHLY FINANCIAL & STATISTICAL REPORT** (Cost: None) (R . Henderson)
 - 11B. **ASSETS AND INFRASTRUCTURE CAPITAL PROJECT CONTINGENCY STATUS REPORT** (Cost: None) (M. Chavez)
 - 11C. **INFRASTRUCTURE EMERGENCY REPAIR STATUS** (Cost: None) (M. Chavez)
 - 11D. **EXECUTED AND RECORDED DEVELOPER'S SERVICE AGREEMENTS FROM JULY 18, 2025 THROUGH NOVEMBER 6, 2025** (Cost: None) (R. Biron)
 - 11E. **SAFETY AND RISK MANAGEMENT QUARTERLY REPORT – OCTOBER – DECEMBER 2025** (Cost: None) (J. Hall)
12. Comments
 - Board Officials
 - Executive Director
 - General Counsel
13. Upcoming Events

January 10 - St. Cloud Mascot Race
January 11 - Three Kings Day celebration
January 17 - Martin Luther King Jr. Unity Celebration
January 18 - Soldier City Sunday